

**CITY OF LAWRENCE  
WATER AND SEWER UTILITY**

**AUTOMATIC BANK DEBITING SERVICE REPLY FORM**

PLEASE ATTACH A VOIDED CHECK.

I authorize City of Lawrence Water and Sewer Utility to instruct my bank/savings institution to make my water/sewer payments from the account listed below. I understand that if at any time I decide to discontinue this payment service, I will notify the City of Lawrence Water and Sewer Utility at 317-542-0511.

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home Number: \_\_\_\_\_ Other: \_\_\_\_\_

Water/Sewer Account Number: \_\_\_\_\_

**TERMS AND CONDITIONS**

- ◆ I will continue to receive monthly bills.
- ◆ The deduction will be made from my account each month on my due date.
- ◆ This authorization will remain in effect until revoked by me or the City of Lawrence Water and Sewer Utility.
- ◆ I also understand that there will be a handling fee charged to my account for each payment that cannot be processed.
- ◆ **I will notify the City of Lawrence Water and Sewer Utility promptly if I change banks or if my bank account number changed.**
- ◆ **I MAKE AUTHORIZATION SUBJECT TO THE ABOVE TERMS AND CONDITIONS.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Mail form and voided check to:**

**City of Lawrence Water and Sewer Utility  
9105 East 56th Street, Suite D  
Indianapolis, IN 46216**

**Do not submit with your payment.**

[www.cityoflawrence.org](http://www.cityoflawrence.org)