

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
November 10, 2025 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: None

Members Absent: Filmore Artis

Staff Present: Utilities Superintendent Paul Wanner, Director of Operations Andrew Hall, Attorney Jacob Antrim, and Recording Secretary Tina Whitcomb

Staff Present via Teams: None

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes from the regular meeting on October 28, 2025. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd requested a motion to approve the payment of Claims for \$1,384,622.71, which included the Payroll Voucher for \$163,825.05. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Ms. Boyd asked Paul Wanner to give the Superintendent's Report. Mr. Wanner reviewed the agenda item and recommended approval. He updated the Board on current projects. He then stated that Staff reviewed the account adjustment and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: There was none.

New Business: Ms. Boyd requested a motion to approve the First Amended Services Agreement with Sanitary Management and Engineering, Inc. dba SAMCO for line locating services for 2026. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 4-0.

Account Adjustments: Ms. Boyd requested a motion for a sanitary sewer adjustment at 4850 Happy House Drive for \$2,324.57 due to a service line leak. Mr. Hall moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 4-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizens Comments: There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:34 p.m. by Mr. Parnell and was seconded by Mr. Kirkland. The motion was unanimously approved by a vote of 4-0.

Tracy Boyd, Chair

Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.