



February 25, 2020 – Superintendent’s Report

ADMIN UPDATE:

Approval of Professional Services Agreement with Christopher Burke Engineering to provide Environmental On-Call Services. The agreement has been reviewed and approved by legal and CFO Fenwick. The accompanying Task Order for the Payton Avenue Tree Inspection services, in the amount of \$1,700 is to evaluate possible damage to trees related to the installation of meter pits at two properties. Should the arborist determine that the trees need to be removed, the Utility will have them removed. The arborist will be working with us on a regular basis on all projects moving forward as part of our design process so that potential tree and similar issues are spotted in advance and provision made for in the plans. Other services under separate TO’s will be submitted as they are requested. We recommend approval of the master agreement and the Payton Avenue Task Order.

Approval of Change Order #3 on the 47th Street Water Main Improvements Project in the amount of \$51,180. This CO is for the additional work required to address pipe configuration issues in the several intersections with side streets along 47th Street between Richardt and Franklin. Conflicts with existing utilities in these intersection required a change of plan to best accomplish the work and this CO represents an effective remedy to the situation at the least cost. We recommend approval.

The Utility Management is seeking approval to sign all construction project documents except for the project Contract and any project Change Orders. This will expedite the issuance of NTP’s, Field Changes and other documents that do not affect the cost of the project, but are necessary to keep the project moving forward on schedule.

Project Updates:

1. Franklin Road – still on track for completion in early March; final paving may come a bit later but excavated areas will be brought to grade with flowable fill and concrete caps until final asphalt repairs can be made.
2. Elmhurst LS Basin Sewer Improvements – first advertisement for bids is slated for March 2; expect NOA at first meeting in April. Construction expected to start mid-April and should take about 6-months to complete. There will be some lane restrictions but Contractor will be responsible to notify property owners and place appropriate signage in advance.
3. Brookhaven Water Main Project pre-construction conference was held this afternoon and work should be starting soon.
4. 47th Street Water Main Project is on schedule and other than the intersection changes and the possible tree damages, no major problems are noted.

Operational Data:

SANITARY SEWER SYSTEM

- Performing routine maintenance and upkeep on lift stations and grinder pump stations.
- Going through “punch list” items on LS 19 with contractor and engineer to get smaller items corrected/resolved before final completion of project.

LOCATES/LEAK LOCATING/VALVE TURNING/HYDRANT MAINTENANCE/INSPECTIONS

- Performing routine inspections, emergency shut outs for repairs, valve exercising, valve box repairs, and fire hydrant testing/inspections.
- Monitoring water capital improvements projects (47th Street and Franklin Road water main projects)

WATER DISTRIBUTION

- Performing routine water line repairs, service line repairs, fire hydrant replacements, vehicle repairs, and maintaining street and sidewalk cuts until final restorations can be made.

WATER PLANT/WELL ACTIVITY

- Performing routine maintenance and daily routines to make sure water treatment plants are operating properly.

BUSINESS OFFICE/SERVICE DEPARTMENT**January Totals**

- 14,904 Active accounts.
- 1,323 Work orders completed.

BILLING ADJUSTMENTS:

6284 Mercyside Cir. – customer is requesting an adjustment in the sewer portion of the bill due to a service line leak in the amount of \$736.24. We recommend approval.

12323 E. 75th St. – customer is requesting an adjustment in the sewer portion of the bill due to a slab leak in the amount of \$789.74. We recommend approval.

10966 Echo Springs Cir. – customer is requesting an adjustment in the sewer portion of the bill due to irrigation and backflow device froze and bust in the amount of \$576.57. We recommend approval.