

HVAC PERMIT APPLICATION

City of Lawrence 9001 E. 59th St., Lawrence, IN 46216

Phone: (317) 545-8787

Fax #: (317) 549-4837

Permit #: _____
(OFFICE USE ONLY)

1. _____
Address of Construction Lot #/Subdivision Name of Commercial Project

2. OWNER OF THE PREMISES WHERE CONSTRUCTION ACTIVITY IS TO BE CARRIED OUT: Name: _____

Address: _____ Phone Number: _____

4. **VALUE OF CONSTRUCTION ACTIVITY:** \$ _____

7. **HVAC** – Indicate as applicable: Heating/Cooling
Heating Btu's _____ No. of units _____
Cooling Btu's _____ No. of units _____
Total number of systems: _____

5. **INDICATE USE OF STRUCTURE:**
 Residential Commercial

Indicate energy source for heating, cooling or
Refrigeration: Gas Electric Oil
 Solar Other

6. **NATURE OF WORK TO BE DONE:**
 Installation Replacement
 Remodel Addition

8. **SCOPE OF WORK:** _____

9. APPLICANT FOR PERMITS:

Your name: _____

Business Name: _____ Lawrence License: _____

Address: _____ Phone #: _____

The undersigned represents and promises:
The owner has authorized me to secure the building permits for this location. Information contained on this form, on the required plot plan, and on the required building plan is complete and accurate. I will be responsible for all work allowed by permits granted under this form being done in conformance with information on this form, the plot plan, the building plan, and applicable laws and ordinances. I understand that approval of plans and issuance of permits granted under this form does not obviate the need to comply with applicable laws and ordinances. I agree to hold harmless and indemnify the City of Lawrence for any claim against the City as the result of any act of commission or omission by or on behalf of the undersigned, his agent, principal, contractor, sub-contractor, materials man, or supplier.

PLEASE MAKE SURE ALL INFORMATION IS FILLED OUT COMPLETELY AND THIS APPLICATION IS SIGNED AND DATED.

Signature of Applicant, Contractor or Homeowner doing own work

Date

Permit Fees:

- (J) *Heating, cooling and refrigeration permits.*
 - (1) *New combined HVAC permits.*
 - (a) Single Family Residence – \$50.00.
 - (b) Commercial – Minimum of \$60.00 per unit or 20% of structural permit fee.
 - (c) Apartments, Condos and Duplexes – \$20.00 per unit or 20% of structural permit fee.
 - (d) Tenant Finish – \$50.00 per unit or per suite or 20% of structural permit fee.
 - (2) *Remodel HVAC permits (includes alternation, repair, addition or replacement of HVAC).*
 - (a) Single Family Residence – \$30.00.
 - (b) Commercial – Minimum of \$40.00 per unit or 20% of structural permit fee.
 - (c) Apartments, Condos and Duplexes – \$25.00 per unit or per suite or 20% of structural permit fee.
 - (3) *Heating system only.*
 - (a) Single Family Residence – \$30.00 per unit with no duct work.
 - (b) Commercial – \$40.00 per unit or 20% of structural permit fee.
 - (c) Apartments, Condos and Duplexes – \$20.00 per unit.
 - (4) *Cooling system only.*
 - (a) Single Family Residence – \$30.00 per unit.
 - (b) Commercial – \$40.00 per unit or 25% of structural permit fee.
 - (c) Apartments, Condos and Duplexes – \$20.00 per unit or 20% of structural permit fee.
 - (5) *Refrigeration equipment.*
 - (a) New Installation – Minimum of \$40.00 or 20% of structural permit fee.
 - (b) Repair or Alteration – Minimum of \$30.00 or 15% of structural permit fee.

Payment methods: cash, check, money order and credit/debit cards

Office Hours: Monday, Tuesday, Thursday, Friday 8AM-4PM; Wednesday 10AM-4PM