

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
MAY 14, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall, and David Parnell

Also Present: USB Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick, Director of Operations Paul Wanner and Manager Cathy Retmier

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from April 23, 2019. Mr. Parnell moved to approve the Minutes and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Hall presented the payment of Claims in the amount of \$491,768.55 and the Payroll Voucher in the amount of \$109,003.15. Mr. Gingles moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0.

Superintendent's Report: Mr. Hall asked Mr. Wanner to give the Superintendent's Report. Mr. Wanner referenced the on-going projects as stated in the report.

Old Business: There were none.

New Business: Mr. Hall requested a motion for approval of professional services, background study for expanding potable groundwater supply at the Fort Harrison Well Field from Peerless Midwest. Mr. Parnell made a motion for approval and Ms. Boyd seconded the motion. Following discussion, the motion carried by a vote of 4-0.

Mr. Hall requested a motion for approval for the Potable Water Line General Construction Observation Agreement for Belle Tire Store #161 at 9535 Pendleton Pike. Mr. Parnell made a motion for approval and Ms. Boyd seconded the motion. The motion carried by a vote of 4-0.

Mr. Hall requested a motion for approval for SRF Disbursement Request Form #70 from Wessler Engineering for \$5,827.00. Mr. Gingles made a motion for approval and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Hall requested a motion for approval for SRF Disbursement Request Form #71 from Glenroy Construction Co., Inc. for \$93,229.00. Mr. Gingles made a motion for approval and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Hall requested a motion for approval of an easement at 12300 East 62nd Street. Mr. Parnell made a motion for approval and Mr. Gingles seconded the motion. Following discussion, the motion carried by a vote of 4-0.

Account Adjustments: Ms. Retmier presented the Board with two account adjustments. 9917 Fountain Cove Lane requested a sanitary sewer adjustment in the amount of \$413.50 due to a service line leak. 5906 Harsin Lane requested a sanitary sewer adjustment in the amount of \$357.37 due to busted water lines inside the house. Mr. Parnell made a motion to approve the adjustments and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Parnell moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0. The meeting ended at 5:40 p.m.

Steven Hall, President

Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.