



City of Lawrence Board of Parks and Recreation - Regular Meeting
Wednesday, February 10, 2021 – 5:30 pm
Lawrence Government Center
Public Assembly Room

Members present: Jeff Vest, Tom Burns, Helen Taylor, Karen Taylor and Amy Norman

Staff: Eric Martin and Dina Gee

Guest: Judy Byron and Trace Yates

Meeting was called to order by Jeff Vest at 5:30 pm.

Minutes:

Minutes of the January 13, 2021 meeting were distributed for review and clarification. Jeff Vest entertained a motion to accept the minutes as submitted. Motion was made by Tom Burns to accept the minutes, seconded by Amy Norman. Motion carried 5-0.

Introduction of Amy Norman:

Jeff introduced Amy Norman. She is the new Board member appointed by MSDLT. She has lived in Lawrence for 14 ½ years. She has a MBA, biology degree and marketing.

Board Comment:

Jeff inquired about the updates for Jenn Park. Eric stated that we are removing all cabinets and replacing them with stainless steel prep tables. We are also replacing all the appliances and new flooring. We have a new fountain for the pond that will be installed in the spring but it needs to be dredged.

As far as accumulation snow, we have three guys that shovel and salt all sidewalks to all city buildings. We also have 3 guys that plow all city building's parking lots. It usually takes about 4-5 hours.

Amy informed everyone that the YMCA will host the cross county course the second Saturday of October.

Director Comments:

a. **Masterplan Update:**

The board should have the final draft at the March meeting and hopefully vote on it at the April meeting. There are still a couple of grants that the Parks can get in on for 2021.

b. **2021 Catering RFP:**

We had 4 vendors, Porter Books, Chef Suzanne, Fitzgerald and Juggs Catering submit a catering bid package. Juggs Catering did not meet the proposed dead line.

c. **Cultural Campus Update:**

Judy informed the Board that Phase 1 and 2 are completed. Phase 3 is 98% done. The work has stopped for the winter and will start back up in March. We are on time and in budget so far. Arts for Lawrence has offered the Laugers for Lawrence the usage of the Cultural Campus for the event in October.

d. **Fall Creek Softball and Baseball Relocation:**

Both leagues are excited about uniting as one. They will be called Fall Creek Baseball. Fall Creek will still use Lee Road Park for their travel ball but will be phased out in 2 years. We hope to have an usage agreement with them next month.

Shrewsbury is working on a design for the Civic Plaza. The budget is \$600,000 and the grant deadline date is June 2022.

Josh with Gaelic has their meeting tonight and will try to get info on their Covid plan.

Old Business:

a. **Resolution #1, 2021 – Acceptance of Catering Services at Sterrett Center and Jenn Park**

We sent out bid packages to about a dozen caterers. We received 4 back at which one was received past the deadline date. Committee proposes to enter into a contract with all 3 caterers for 2021. The Parks will receive 10% of gross revenue of food and alcohol. Jeff entertained a motion to approve Resolution #1, 2021. Motion was made by Helen Taylor, seconded by Karen Taylor. Motion carried 5-0.

New Business:

Public Comments:

Trace Yates stated that the Lawrence Park Foundation was not part of the city but to support the City and Parks Department.

Adjournment:

Jeff Vest adjourned the meeting at 6:15 p.m.

Secretary Signature: _____ Date: _____