



May 12, 2020 – Superintendent’s Report

ADMIN UPDATE:

We are seeking approval of Change Order #2 for the Lift Station 19 Project. This change order was due to new requirements from IPL on where the meter base needed to be located. The new location added additional labor, wire and trenching to position it where IPL required. The change order amount is for \$3,475.00. After this change order there will be one final pay application to release the retainage on the project now that all the punch list items, O&M Manuals, and As-Built Plans have been completed and submitted to us.

CLAIMS EXPLANATIONS

ADS Environmental Services - \$9,900 – this payment is for 3 months’ worth of flow metering of our sewage discharge points, which readings are the basis of our monthly sewage treatment costs.

City of Indianapolis DPW – \$14,686 – Groundwater Protection Fund Fees – this is an annual fee we pay to Indianapolis DPW, per ordinance, which provides for wellfield/wellhead protection education activities and Technically Qualified Person plan review for permits issued in a wellhead protection area. This is a Marion County Ordinance and the fee is based on the number of metered accounts as of December 31 for the year preceding.

Maddox Industrial Group - \$17,288 – this is for the installation of a flow meter at Lift Station 6, which was not so equipped. This meter will allow us to gather more accurate performance data as well as the impacts on wet weather flows from I&I removal projects & other improvements in this sewer basin.

Midwest Mole - \$287,855.46 – this is the final Pay App #3 for the Franklin Road Water Main Replacement Project.

We are continuing to work towards getting back to a more routine operating mode and coordinating closely with the City administration/HR as to planning. Following are a few highlights from the upcoming May Issue of the Lawrence Lift:

1. The Utility Billing Office lobby will remain closed until further notice.
2. The Utility will continue to suspend non-payment disconnection and the application of late fees until further notice.
3. When the Business Office opens to the public Payment extensions will be offered to customers who find themselves unable to pay their bills in full or on time.
4. If your account is in arrears, you may still receive a red disconnect bill even though we will not be disconnecting services until further notice. We apologize if this creates some confusion but the disconnect notice generation is automatically done in the system and cannot be changed.

5. Late fees will not be applied to any customer's account while they are on a Payment Extension and as long as the payment extension terms are met, the customer will not be subject to non-payment disconnection.
6. Customers should continue to make their utility bill payments in order to avoid having large amounts in arrears. If you cannot pay your bill in full, pay what you can. Payment agreements are, and will continue to be, available to customers who are unable to keep their bills current.
7. When the time comes to resume non-payment disconnection and application of late fees, we will publish the specifics in the Lawrence Lift as well as on the city's website and on social media platforms.
8. We strongly encourage our customers to continue to utilize on-line bill payment options and establishing eSuite accounts. The drop-box and regular mail are also options that can be used in lieu of making payments in person.
9. When the Business Office lobby reopens, customers are strongly encouraged to wear masks while conducting transactions and, as much as possible, practice safe-distancing and try to limit the number of customers in the lobby to no more than two at a time.

We will continue to keep the Board up to date as the virus situation evolves and our plan is to try and remain as flexible as possible due to the fluid nature of the virus situation.

Operational Data:

April Totals

SANITARY SEWER SYSTEM

- 22 Sanitary sewer lift station work orders completed.
- 1 Sanitary sewer grinder pump work order completed.
- 1 Sanitary sewer main repaired.
- 677.1 LF of sanitary sewer main cleaned
- 918.1 LF of sanitary sewer main CCTV'd
- Mowing and trimming of grass as needed at Lift Station locations
- Performed yard restoration from sanitary sewer force main replacement.

LOCATES/LEAK LOCATING/VALVE TURNING/HYDRANT MAINTENANCE/INSPECTIONS

- Began semiannual water distribution system main flushing.
- 2 Water main shutouts performed
- Monitoring progress on water main projects ongoing.

WATER DISTRIBUTION

- 2 Water main breaks repaired
- 1 Water service line meter pit installed
- 2 Water service line repairs completed

WATER PLANT/WELL ACTIVITY

FHWTP

- Fluoride pump repaired
- Met with contractor to set up Well Monitoring Program
- Mowed and trimmed grass as needed

ILWTP

- Well #14 is now back in service after the cleaning.
- Chemical injection quill cleaned
- Replaced chlorine pump.
- Repaired leak on bulk chlorine fill plumbing.

- Cleaned aerator screens
- Mowed and trimmed grass as needed.

RWTP

- Mowed and trimmed grass as needed.
- Replaced phosphate fill line tubing to a larger diameter to shorten fill time.

Winding Ridge Booster Station

- MacAllister finished repair on backup generator.

Miscellaneous

- 51 water samples from the distribution system were collected and taken to independent lab for testing.

BUSINESS OFFICE/SERVICE DEPARTMENT

April Totals will be on May 28, 2020 Report

- Active accounts.
- Work orders completed.

BILLING ADJUSTMENTS:

There are none.