



**August 25, 2020 – Superintendent’s Report
ADMIN UPDATE:**

Absent any further Executive Orders, our plan is still to resume non-payment disconnections starting on September 2, 2020, which is the turn off day for the August 10th utility billings. We have, and continue to encourage our utility customers who are in arrears to come in and make payment arrangements. All amounts in arrears are eligible for the payment extension, not just those accrued during the COVID period. The Utility is offering up to 6-months payment extensions, during which the customer will need to pay their normal monthly bill along with the negotiated arrearage amount. Normally, payment extensions are offered for one-week and two-week periods. If anything changes with respect to new Executive Orders, we will take appropriate steps at that time.

Our current water and sanitary sewer capital improvements projects are still under construction and there are no major issues to report. The new Phase II-Contract A project is also underway with the pre-construction conference being completed and we are now in the mobilization stage.

The Utility is also preparing to install two test wells in the Fort Harrison wellfield in order to determine suitable locations for future production wells.

The Business Office/Service Department is preparing to purchase and begin installation of new 1.5 and 2-inch meters that have reached an age where replacement is warranted. The new meters will provide for enhanced accuracy as well as allowing those customers to have access to the optimum level of monitoring and alarming via the Eye On Water App. The cost of the meters is approximately \$73,000 and is funded out of our capital improvements budget.

We are preparing an additional Task Order for Wessler Engineering to complete the design work for the water and sewer main replacements related to the new Purple Line BRT project. As you recall, we had to complete the Utility Work Plan and get that submitted first and now we will complete the design work and submit plans to meet the October deadline. At this time, we believe the funding for the necessary utility relocations will be done under an Extraordinary Cost Agreement, meaning that we will pay a percentage of the utility relocation costs based on utility revenue figures, as opposed to paying the full cost. We expect this Task Order and the Engineering Agreement for the Phase II-Contract B Water Mains to be submitted at the September 8th USB meeting.

Approval of DRF 92 for Wessler Engineering in the amount of \$2,030 for our Phase I Water System Improvements projects is submitted and recommended by Utility management. This should be the final engineering invoice for this SRF loan and there will only be one more DRF, which will be submitted in September. The final DRF will allow the remaining balance on the Phase I loan to be used to reimburse the Utility for Phase II engineering costs per previous agreement with IFA/SRF.

Approval of Change Order #1 on the Brookhaven Water Main Project is submitted and we recommend approval. There are two parts to the CO. The first is for the repair of a sanitary sewer lateral that was discovered to be defective. This repair cost is \$8,729.00. The second is for the replacement of 2 storm sewer catch basins and approximately 30 feet of 12-inch storm sewer pipe that were in conflict with the water main installation. Upon excavating the storm sewer, it was noted that the old RCP pipe had separated joints and the old catch basins were of brick construction and in poor condition. Repair of the

old brick structures is not recommended and would not result in the structures meeting current standards. The storm sewer repair cost is \$8,860.00. The combined total is \$17,589.00. At present, we are under budget on this project and these are items that had to be corrected in order to maintain the structural integrity of the systems and roadway.

CLAIMS EXPLANATIONS: none

Operational Data:

SANITARY SEWER SYSTEM

- Performing routine maintenance and upkeep on lift stations and grinder pump stations.

LOCATES/LEAK LOCATING/VALVE TURNING/HYDRANT MAINTENANCE/INSPECTIONS

- Performing routine inspections, emergency shut outs for repairs, valve exercising, valve box repairs, and fire hydrant testing/inspections.

WATER DISTRIBUTION

- Performing routine water line repairs, service line repairs, fire hydrant replacements, vehicle repairs, and maintaining street and sidewalk cuts until final restorations can be made.

WATER PLANT/WELL ACTIVITY

- Performing routine maintenance and daily routines to make sure water treatment plants are operating properly.

BUSINESS OFFICE/SERVICE DEPARTMENT

July Totals

- 15,046 Active accounts.
- 971 Work orders completed.

BILLING ADJUSTMENTS:

7418 Campfire Run – customer is requesting an adjustment in the sewer portion of the bill due to a service line leak for \$338.48. We recommend approval.