

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
SEPTEMBER 22, 2020 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Steven Hall, David Parnell and Dale Tekippe

Members Present via Remote Conference: Tracy Boyd and Zachary Brown

Others Present: USB Recording Secretary Tina Whitcomb

Staff Present: Utility Superintendent Scott Salsbery and Director of Operations Paul Wanner

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall introduced new Board member Zachary Brown, who replaced Mr. Gingles. He welcomed Mr. Brown to the Board and thanked Mr. Gingles for his service.

Mr. Hall asked for a motion to approve the Minutes from the September 8, 2020 regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 4-0, with Mr. Brown unable to vote since he was not present at the September 8th meeting.

Mr. Hall presented the payment of Claims in the amount of \$269,824.71 and the Payroll Voucher for \$117,908.54. Mr. Parnell moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery discussed the items that were on the agenda. Mr. Salsbery stated that he has been very impressed with the work being done by Thieneman Construction in regards to the Water System Improvements – Phase II project.

Unfinished Business: There was none.

New Business: Mr. Hall requested a motion for approval of Task Order No. 12 – Purple Line Water Main Relocation Design from Wessler Engineering. Mr. Tekippe moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion for approval of Task Order No. 13 – Purple Line Sanitary Sewer Relocation Design from Wessler Engineering. Ms. Boyd moved to approve the motion and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion for approval of SRF Disbursement Form No. 93 for \$531,258.00 for reimbursement of engineering design fees for Phase II design work per agreement with IFA. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested a motion for approval of a sanitary sewer adjustment at 5216 Brassie Drive for \$353.32 due to a slab leak. Mr. Parnell moved to approve the motion and Mr. Tekippe

seconded the motion. Following discussion and a roll call vote, the motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, the meeting adjourned at 5:47 p.m. by unanimous vote of the Board.

Steven Hall, Chairman

Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.