



**CITY OF LAWRENCE  
Utility Service Board  
October 11, 2016/5:30 p.m.  
Regular Meeting  
Public Assembly Room**

**Members Present:** Steve Hall, Dale Tekippe, Terry Gingles, Dave Parnell & Regina Marsh  
**Staff Present:** Mayor Steve Collier, Controller Jason Fenwick, Utility Superintendent Scott Salsbery,  
**Also Present:** Corporation Counsel Jim Gutting and three members from the community

**Mr. Hall called the meeting to order** at 5:32 p.m. and announced a quorum.

**Mr. Hall asked for approval of the September 27, 2016 minutes.** Ms. Marsh moved to accept the minutes; Mr. Gingles seconded the motion. The motion passed 5-0.

**Mr. Hall presented the Payment of Claims** in the amount of \$540,566.28. The presented vouchers were \$116,729.76. Mr. Parnell moved to approve the payment of claims; Mr. Tekippe provided the second. The motion passed unanimously.

**Utility Superintendent Report:** Mr. Hall asked Mr. Salsbery to give his report. He said the report indicated the work achieved and underway for the utilities. He asked if there were any questions. There were none.

**Unfinished Business:**

- The legal issues regarding the Christopher Burke Engineering contract language were resolved, the contract was signed and delivered and the engineers have begun work on the project at Lawrence Community Park.
- Ms. Marsh asked if the payment to the City would be lowered, as she had heard about it from a councilman, through Proposal #24. Mr. Salsbery explained he had heard about it, but did not know details. He said he understood the Controller's Office had introduced a balanced budget to the council and did not believe it was a good thing to solve one budget problem by creating another. Mr. Salsbery said the contract payments to the City run through 2021, per the agreement, and that slowly phasing out the payments has already been discussed with the controller. He said the asset valuations currently underway are needed to determine what an accurate PILOT payment would be, should the City and Utility agree that a PILOT is warranted in the future. Mr. Hall said more discussion on the matter could take place under new business.

**New Business:**

- Discussion continued regarding the LU payment to the civil city. Mr. Fenwick said the payments have been made to maintain the contractual obligation since 2007. The contract calls for payments to end in 2021. He said no financial reports were available since 2013, so his office has been reconstructing the utilities' financials since they completed the civil city's financials earlier this year. Once complete, they will be released monthly. He said he believes the current

financials will be available by the next USB meeting October 25. The board asked what the progress of the rate study is. Mr. Fenwick said it is nearing completion, he believes it should be finished within the next 30 days. He said the asset values published in 2014 were the identical values from a list in 2010 and there are missing values. He said the City needs a complete and current asset study to make informed decisions. Mr. Parnell asked why a councilman would want to disrupt a balanced budget as it was presented and why the payment to the City was never questioned during the councilman's four years of service on the USB. Mr. Fenwick said he could not comment on that. Mr. Gingles said a complete and updated valuation will assist the board in making good decisions when the findings are presented.

- Mr. Hall said there are two new covenant approvals at: 5753 Birtz Road, Lawrence Village Lot #48 and 4947 Chip Shot Lane, Lot #130, in Winding Ridge. Mr. Parnell motioned for covenant approval to be made and Mr. Gingles seconded the motion. The motion passed 5-0.

**Mr. Hall asked for Account Adjustments:** There were none

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** There were none.

Citizen Comments: Carlton Curry said the Lawrence Lift is a useful notice and he appreciates it. He asked Mr. Salsbery if further advanced notice could be given for flushing mains, etc, as it is very useful information. He said he appreciates the notice.

There being no further business to come before the Board, Mr. Tekippe motioned for **adjournment** at 6:05 p.m.; Mr. Parnell seconded the motion and it passed 5-0.

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Steven Hall, President

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Julie Kukolla, Recording Secretary

*These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.*

