



**CITY OF LAWRENCE
Utility Service Board
October 24, 2017/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dale Tekippe, Dave Parnell, Tracy Boyd, and Terry Gingles

Staff Present: Controller Jason Fenwick, Corporation Counsel David Johnson, Utilities Superintendent Scott Salsbery, Utilities Operations Manager Paul Wanner, Deputy Controller Jason Streeter, and PIO Jimmy Griffin

Also Present: three members of the community

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the October 10 minutes; Mr. Parnell provided it and Ms. Boyd gave the second; they were approved 5-0.

Mr. Hall presented the Payment of Claims in the amount of \$435,134.50. The presented vouchers were \$109,147.39. Mr. Parnell moved to approve the payment of claims; Ms. Boyd provided the second. The motion passed 5-0.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give his report. Mr. Salsbery said there is a Change Order request from the contractor on the Sumac Water Main Project to allow for 28 additional days on the contract due to delays in the manufacture and shipping of the HDPE pipe for the project. The delays were attributed to hurricane Irma in Florida, which affected the plant in Georgia. He said there is a Pay Application submitted for approval for the Sumac Water Main Project. The pay items have been reviewed and approved by Wessler Engineers and we recommend approval and the signing of the DRF form for submittal to IFA/SRF. Mr. Salsbery said the erosion control features and plantings are being installed for the Lawrence Park Ditch project, with the tree plantings the only remaining item. He noted the work would be finished well ahead of the deadline by a month. Ms. Boyd suggested that progress reports on projects be placed in *The Lift* and on the City's website. Mr. Salsbery said the Utility Work Plan required for the Franklin Road Reconstruction Project is completed and will be submitted to the project engineer as soon as the final documents are received from Shrewsbury Engineers. He said the field check will be November 15 to wrap up the final details.

Old Business: Mr. Salsbery said American Structurepoint plans to resubmit a proposal for their work at the November 14 meeting. Mr. Tekippe provided a motion to table the American Structurepoint proposal and Mr. Gingles gave the second; the motion passed unanimously.

New Business:

1. Mr. Hall asked for approval of the Earth Exploration contract. Mr. Tekippe gave the motion and Mr. Parnell provided the second. Mr. Gingles asked Mr. Salsbery about the safety charges for a

one day project. Discussion about the pricing took place. Mr. Hall asked for the vote; the contract was approved 4-1.

2. There were six covenants for approval: 11735 Fawn Crest Drive, 11659 Fawn Crest Drive, 9124 Umbarger Drive, 9123 Rising Road, 6539 Haddix Woods Court, and 9127 Rising Road. Mr. Parnell motioned to approve the covenants and Mr. Gingles gave the second; the motion passed unanimously.
3. Mr. Salsbery opened the bids for the Oaklandon Tower Project with the assistance of Mr. Andrew Gordon, of Wessler Engineering. Three bids were received: American Suncraft (Medway, OH) \$786,350; TMI Coatings (St. Paul, MN) \$993,500, and Utility Service Co. (Perry, GA) \$974,800. Mr. Salsbery said Wessler Engineering would examine the bids for compliance to the bid and the matter would return to the USB November 14.
4. Mr. Gingles provided the motion to approve Pay Application #1 for the Sumac Lane project in the amount of \$49,458.33. Mr. Tekippe provided the second and the motion passed 5-0.
5. Mr. Parnell moved to approve the DRF #18 for \$49,458.33. Ms. Boyd gave second and the motion passed unanimously.
6. Ms. Boyd provided the motion to approve the Change Order #1 for the 28-day extension on the Sumac Lane project due to the hurricane's impact for the pipe delivery; Mr. Gingles gave the second and the motion passed 5-0.
7. Mr. Fenwick distributed copies of the proposed 2018 utilities budget. He shared highlights of the sewer utility's budget and then the water utility's budget. Mr. Fenwick asked members to call his office with any questions regarding the 2018 budget. He said he hopes the budget will be adopted at the November 14 USB meeting. Mr. Fenwick also distributed a copy of Resolution 3, a resolution establishing salaries and wages of appointed employees of the City of Lawrence and Wastewater Utilities in Indiana.

Mr. Hall asked for Account Adjustments: there were none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: there were none.

Citizen Comments: there were none

There being no further business to come before the Board, Mr. Tekippe motioned for adjournment at 6:12 p.m. Ms. Boyd provided the second and the motion passed 5-0.

Steve Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.