



**CITY OF LAWRENCE  
Utility Service Board  
November 14, 2017/5:30 p.m.  
Regular Meeting  
Public Assembly Room**

**Members Present:** Steve Hall, Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd

**Staff Present:** Controller Jason Fenwick, Corporation Counsel David Johnson, Utilities Superintendent Scott Salsbery, and Utilities Safety Coordinator Tom Speer

**Also Present:** four members of the community

**Mr. Hall called the meeting to order** at 5:30 p.m. and announced a quorum.

**Mr. Hall asked for a motion to approve the October 10 minutes;** Mr. Tekippe provided it and Mr. Parnell gave the second; they were approved unanimously.

**Mr. Hall presented the Payment of Claims** in the amount of \$496,376.13. The presented vouchers were \$144,924.42. Mr. Parnell moved to approve the payment of claims; Mr. Gingles provided the second. The motion passed unanimously.

**Utility Superintendent Report:** Mr. Hall asked Mr. Salsbery to give his report. Mr. Salsbery said the LU recommends approval of DRF #19 for ongoing engineering services related to Phase I and Phase II Capital Improvement Projects. LU seeks approval of the proposed PER Amendment to be submitted to IFA/SRF. Mr. Salsbery said LU is beginning the process to make application for OCRA grant funding for water capital improvements in 2018. He said American Structurepoint is withdrawing their proposed hourly fee. He also said the engineer's certified bid tabulation is provided along with their recommendation to award the contract for the Oaklandon Tower project to American Suncraft, Inc.

**Old Business:**

1. Mr. Hall asked for a motion to approve the 2018 budget. Mr. Parnell stated the motion and Mr. Tekippe provided the second. After discussion and a suggestion to add an asterisk on page 7 to the document for clarification, the motion passed unanimously. Mr. Fenwick then announced news on the 2007/2009 bond refund. He said they were priced today at a rate higher than he had expected. This rate should save LU \$2.5 million, which will be approximately \$230,000 per year.
2. Mr. Hall asked for a motion to approve the 2018 salary & wage resolution. Mr. Tekippe provided the motion and Mr. Parnell offered the second. Mr. Johnson said there were two typos on the provided resolution from the first draft October 24. The motion was approved 4-0.
3. Mr. Hall asked for withdrawal of the motion and second for the American Structurepoint fee structure. Mr. Tekippe and Mr. Gingles withdrew said motions.

**New Business:**

1. Mr. Hall asked for approval for the covenant on 4804 Chip Shot Lane/Lot #190. Mr. Gingles stated the motion and Mr. Parnell provided the second; the motion passed 4-0.
2. Mr. Hall asked for a motion to approve the SRF #19 for \$26,357.00. Mr. Tekippe stated the motion and Mr. Parnell gave the second; the motion passed 4-0.
3. Mr. Hall asked for a motion to approve the proposed amendment to No. 1 to amend the PER with IFA/SRF. Mr. Tekippe stated the motion and Mr. Parnell provided the second; the motion passed unanimously.
4. Mr. Hall asked for a motion to issue the notice of award to American Suncraft, Inc. for the Oaklandon Tower Project. Mr. Tekippe stated the motion and Mr. Parnell offered the second; the motion passed 5-0.
5. Mr. Hall asked for a motion to approve the 2018 meeting dates that were sent to the board. Mr. Parnell stated the motion and Mr. Tekippe gave the second; the dates were accepted 5-0. They will be available on the website next week.

**Mr. Hall asked for Account Adjustments:** there were none.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** there were none.

**Citizen Comments:** there were none

There being no further business to come before the Board, Mr. Tekippe motioned for adjournment at 5:47 p.m. Mr. Parnell provided the second and the motion passed 5-0.

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Steve Hall, President

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Julie Kukolla, Recording Secretary

*These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.*