



**CITY OF LAWRENCE
Utility Service Board
December 12, 2017/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd

Staff Present: Controller Jason Fenwick, Corporation Counsel David Johnson, Utilities Superintendent Scott Salsbery, and Civil Safety Coordinator Tom Speer

Also Present: six members of the community

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the November 28 minutes; Mr. Tekippe provided it and Mr. Parnell gave the second; they were approved 5-0.

Mr. Hall presented the Payment of Claims in the amount of \$308,905.60. The presented vouchers were \$109,619.71. Mr. Parnell moved to approve the payment of claims; Mr. Gingles provided the second. The motion passed unanimously.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give his report. Mr. Salsbery said LU is seeking approval for the DRF #23 for \$1,980.00 to Cornerstone Grant Management; and he said the Sumac Water Main project is nearly complete; the contractor is finishing the punch list. Mr. Salsbery said opening bids will take place tonight for the 2017 COL Trades District Sanitary Sewer Improvements Project and the notice of the award will be December 27. He said Utility management is seeking approval of Change Order #1 on the Richardt Water Treatment Plant. This CO results in a net cost reduction of \$18,270.80. The changes result from review of certain aspects of the plans that were included in the original plans from 2014 as well as some requirements for changes related to the Well Head Protection review by Marion County during the Improvement Location Permit process.

Old Business: There was none.

New Business:

1. Mr. Parnell offered a motion to approve DRF # 23 for \$1,980.00 to Cornerstone Grant Management; Ms. Boyd provided the second and the motion passed unanimously.
2. Mr. Tekippe offered the motion to approve the Change Order #1 and Mr. Parnell gave the second; the motion passed 5-0.
3. Mr. Tekippe offered the motion to approve the Declaration of Sanitary Sewer Easement. Mr. Parnell provided the second and the motion carried, 5-0.
4. Bids were opened for the COL Trades District Sanitary Sewer Improvements. Mr. Salsbery opened them and announced the contents:
 - Miller Pipeline \$317,338.50
 - Lane in-Liner \$410,933.00

Mr. Salsbery said the engineering firm would tabulate and make their report December 27. The board asked about the price of the certified engineer's estimate. Mr. Salsbery said it was \$518,000.

5. Mr. Salsbery asked Mr. Fenwick to provide an update on the financials he sent to the board yesterday. Mr. Fenwick said the water had been able to make two substantial payments to the sewer loan: \$125,000 in October and November, which is ahead of his original projection. He anticipates that water will have repaid \$600,000 of its loan by year's end. He said that water had also made a \$500,000 deposit to its capital improvements fund, which gives it a \$1.2M balance. Mr. Fenwick also said the city would be closing on the water bonds next week and it will save the utility \$2.5M over the life of the bond, or approximately \$230,000 annually for capital improvements.

Mr. Hall asked for Account Adjustments: there were none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: there were none.

Citizen Comments: Ms. Boyd said the city had lost an excellent public servant this week when Marlon Sam died. He was a Lawrence Township educator and member of the Fire Merit Commission. She asked for a moment of silence in remembrance of Mr. Sam's contributions to the city.

There being no further business to come before the Board, Mr. Tekippe motioned for adjournment at 5:42 p.m. Ms. Boyd provided the second and the motion passed 5-0.

Steve Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.