



**CITY OF LAWRENCE
Utility Service Board
December 27, 2017/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd

Staff Present: Clerk Kathy Walton, Utilities Superintendent Scott Salsbery, and Utilities Business Manager Cathy Retmier

Mr. Tekippe called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Tekippe asked for a motion to approve the December 12 minutes; Mr. Parnell provided it and Ms. Boyd gave the second; they were approved 4-0.

Mr. Tekippe presented the Payment of Claims in the amount of \$361,767.79. The presented vouchers were \$109,413.87. Mr. Parnell moved to approve the payment of claims; Mr. Gingles provided the second. The motion passed unanimously.

Utility Superintendent Report: Mr. Tekippe asked Mr. Salsbery to give his report. Mr. Salsbery said the Richardt project is shut down for a couple weeks and the Sumac project is pretty much finished. (For sake of clarification: RWTP is shut down for holiday and because if weather, too cold to work on masonry walls; Sumac is complete except for some paperwork and the contractor's yard restoration work may have to be re-done in the spring if the grass seed planted does not grow properly). He said the certified bid tabulation and engineer's letter of recommendation will be presented tonight along with DRF's #24 & #25. He said that the required utility work plan for the Franklin Road reconstruction project has been completed and submitted to the project engineer and that this looks to be work that will be performed in 2019 as the project does not go to bid until Fall 2018. Mr. Salsbery also stated that official confirmation of the approval of Change Order #1 on the Richardt Project has been received from IFA/SRF.

Old Business: there was none.

New Business:

1. Mr. Salsbery said there were two bids for the project: Layne Inliner LLC (\$410,933.00) and Miller Pipeline LLC (\$317,338.50). Mr. Gingles offered a motion to award the work to the low bid, Miller Pipeline. Mr. Parnell provided the second and it carried, 4-0.
2. Mr. Parnell provided a motion to approve two covenants:
4746 Chip Shot Lane
4836 Chip Shot Lane
Ms. Boyd gave the second and the motion carried, 4-0.
3. Mr. Gingle offered a motion to meet May 7 at 5:30 instead of the previously approved May 8 due to the Primary Election. Ms. Boyd provided the second and the motion passed 4-0.

4. Mr. Salsbery asked for approval of DRF # 24 for 362,107.71 and DRF #25 for \$89,553.00. Mr. Parnell provided the motion and Mr. Gingles gave the second. After discussion, the board approved the motion 4-0.

Mr. Tekippe asked for Account Adjustments: Mrs. Retmier said there were two this month. The first, at 4823 Bechtold Avenue (\$345.86) and the second, at 12552 Geist Cove Drive(\$631.21). Mrs. Retmier said both adjustments were for the sewer portion of the bill only and LU recommends approval of the adjustments. Mr. Parnell made the motion; Ms. Boyd gave the second and it passed 4-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: there were none.

Citizen Comments: there were none.

There being no further business to come before the Board, Mr. Panrell motioned for adjournment at 5:44 p.m. Ms. Boyd provided the second and the motion passed 4-0.

Dale Tekippe, Vice President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.