



**CITY OF LAWRENCE
Utility Service Board
February 14, 2017/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dave Parnell, Terry Gingles and Tracy Boyd

Staff Present: Mayor Steve Collier, Controller Jason Fenwick, Utility Superintendent Scott Salsbery, Corporation Counsel to the City David Johnson, Utility Director of Operations Paul Wanner, and Utility Business Office Manager Cathy Retmier

Also Present: Council President Joe Williams, Councilor Sherron Freeman, Councilor Terrell Giles, Jim Gutting, Corporation Counsel to the Utility, Kroger Gardis Attorney Brian Bosma, John Skomp from Crowe Horwath and two members of the community

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for approval of the January 24, 2017 minutes. Mr. Parnell moved to accept the minutes; Ms. Boyd seconded the motion. The motion passed unanimously.

Mr. Hall presented the Payment of Claims in the amount of \$704,238.65. The presented vouchers were \$118,637.67. Mr. Parnell moved to approve the payment of claims; Mr. Gingles provided the second. The motion passed 4-0.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give his report. He said the Utility management is presently working on having our two elevated storage tanks inspected and evaluated with regard to interior/exterior coatings, safety items, structural component integrity, etc. The contractor we selected for this work is Tank Industry Consultants, who performed our 2008 tank inspections. Because of this the work can be completed at a reduced cost compared to using a new firm for this work. Scott said the Utility is struggling right now to field reliable vehicles in order to perform our various tasks. This will be a consideration later this year. The Utility is seeking approval of the Construction Observation Agreement with Runnebohm Construction for the "Art to Remember" project located at 9425 East 59th Street. This is a standard construction observation agreement with no special provisions. He said the Utility is seeking to have the contract with Christopher Burke Engineering, LLC (CBBEL) approved so that we may move forward on the completion of the Lawrence Park Ditch project.

Old Business: There was none.

New Business:

1. Mr. Parnell moved to approve the covenant for 5034 Chip Shot Lane, Lot #105. Mr. Gingles provided the second and it passed unanimously.
2. Mr. Parnell moved to accept the corrected meeting dates for 2017 and Ms. Boyd gave the second. The motion passed 4-0. Julie said it would be posted to the website tomorrow.

3. Mr. Parnell moved to approve the agreement for a special meeting of the USB February 21 at 5:30 p.m. in the PAR. Ms. Boyd provided the second and the motion passed 4-0.
4. Mr. Parnell moved to approve the Christopher Burke contract and Mr. Gingles seconded the motion. It passed unanimously.
5. Mr. Parnell moved to approve the Runnebohm construction observation agreement and Ms. Boyd gave the second. The motion passed 4-0.
6. Mr. Parnell moved to approve Resolution 2017-1, A Resolution to Approve the CWA Settlement. Mr. Gingles provided the second. Mr. Bosma then presented a Power Point presentation delineating the components of the proposed settlement. Mr. Bosma thanked Mr. Skomp for his able assistance in preparing the research numbers for the presentation. Mr. Bosma said the City should keep an eye of the rate cases in the future and have representation at those hearings. He also recommended that the Lawrence tracker ordinances be researched and possibly revised as needed. The Board passed Resolution 2017-1 unanimously.

Mr. Hall asked for Account Adjustments: There were none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: Mr. Giles asked about the Indian Creek Diversion Project and capacity at CEG's LS 402 in Fort Harrison State Park. Mr. Salsbery stated that at this time there is no indication of what CEG intends to do with regard to capacity at this lift station. After Mr. Giles further clarified his question, Mr. Bosma explained that the capacity issues at LS 402 are now CEG's responsibility alone unless required improvements are driven by an overall capacity limit increase request by Lawrence related to increased upstream capacity needs. If additional future capacity limit increases are requested by Lawrence, Lawrence would receive the additional capacity without charge, but if the CEG sewage transport system needed to be upgraded to handle the added capacity, those improvements would be cost shared between CEG and Lawrence on a volumetric basis.

There being no further business to come before the Board, Mr. Parnell motioned for adjournment at 6:13 p.m.; Mr. Gingles seconded the motion and it passed 4-0.

Steven Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.