



**CITY OF LAWRENCE  
Utility Service Board  
March 27, 2018/5:30 p.m.  
Regular Meeting  
Public Assembly Room**

**Members Present:** Steve Hall, Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd

**Staff Present:** Corporation Counsel David Johnson, Controller Jason Fenwick, Utilities Superintendent Scott Salsbery, Utilities Assistant Superintendent Paul Wanner, and Utilities Business Manager Cathy Retmier

**Also Present:** four members of the community

**Mr. Hall called the meeting to order** at 5:30 p.m. and announced a quorum.

**Mr. Hall asked for a motion to approve the March 13, 2018 minutes;** Mr. Parnell provided it and Mr. Tekippe gave the second; they were approved 5-0.

**Mr. Hall presented the Payment of Claims** in the amount of \$460,496.80. The presented vouchers were \$114,741.76. Mr. Tekippe moved to approve the payment of claims; Ms. Boyd provided the second. The motion passed unanimously.

**Utility Superintendent Report:** Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery said several projects are proceeding on schedule. He said the Trades District Sewer Improvements Project is set to start next week and the CIPP schedule has been received. Mr. Salsbery said Lift Station 19's project is being finalized for its plans. He hopes to have the bidding ready in April. He said Well 15 and Well 8 were recently cleaned and inspected, which resulted in the need to replace the column pipe, pump bowls and shaft.

**Old Business:** Mr. Fenwick asked to update the board on financial matters for the utilities. Though he sent the financial reports last week by email, he said the Water Utility's operating balance is \$900,000 and has repaid the sewer utility \$1.25M, as of 2/28/18. He said he anticipates the complete debt to be repaid by the end of March. The original target for repayment was December 2018, but the fiscal health of Water has enabled it to repay the Sewer early. The remaining debt is \$250,000.

**New Business:** There was none.

**Mr. Hall asked for Account Adjustments:** Mrs. Retmier said there were three requests for adjustments: 7822 E. 46<sup>th</sup> St. – customer seeks sewer adjustment in the amount of \$1,373.21 due to a service line leak; 8822 E. 45<sup>th</sup> St. - customer seeks sewer adjustment in the amount of \$258.05 due to a service line break under the home; and 5220 Bogey Dr. - customer seeks sewer adjustment in the amount of \$442.65 due to vandalism of an outside spigot. She said LU recommends approval of all three

adjustments, as the water did not enter the sewer. Mr. Parnell offered the motion to approve the adjustments. Ms. Boyd provided the second; the motion carried 5-0.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** there were none.

**Citizen Comments:** There were none.

There being no further business to come before the Board, Mr. Tekippe stated a motion for adjournment at 5:49 p.m. Ms. Parnell provided the second and the motion passed 5-0.

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Steve Hall, President

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Julie Kukolla, Recording Secretary

*These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.*