



**CITY OF LAWRENCE
Utility Service Board
August 14, 2018/5:30 p.m.
Regular Meeting
Public Assembly Room**

Members Present: Steve Hall, Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd

Staff Present: Controller Jason Fenwick, Corporation Counsel David Johnson, Utilities Superintendent Scott Salsbery, Director of Operations for the Utilities Paul Wanner, and Utilities Business Manager Cathy Retmier

Also Present: three members of the community

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the July 24, 2018 minutes; Mr. Parnell provided it and Ms. Boyd gave the second; they were approved 5-0.

Mr. Hall presented the Payment of Claims in the amount of \$344,724.84. The presented vouchers were for \$111,380.69. Mr. Parnell moved to approve the payment of claims; Mr. Gingles provided the second. The motion passed unanimously.

Utility Superintendent Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery said his written report delineated the new business before the board, including the change orders and three DRFs. Ms. Boyd asked about the feasibility of purchasing our own camera for inspections to avoid future contractor fees. Mr. Salsbery explained the fees include lifting the equipment out of the wells to evaluate the status of the pipes and LU does not have the heavy equipment to make those lifts safely.

Old Business: There was none.

New Business:

1. Mr. Hall asked for a motion to approve the covenants for 11712 White Cloud and 10414 Indian Lake. Mr. Parnell gave the motion and Mr. Gingles stated the second; the motion carried unanimously.
2. Mr. Hall asked for a motion to approve DRF #45 to Tank Industry Consultants for #30,761.00. Mr. Tekippe offered the motion and Mr. Parnell provided the second; Mr. Salsbery said the tank is now complete and the water is refilled. The only remaining work is some site punch list items. The motion carried, 5-0.
3. Mr. Hall asked for a motion to approve DRF # 46 to Graves Plumbing for \$221,209.00. Mr. Parnell offered the motion and Ms. Boyd stated the second. The motion passed unanimously.

4. Mr. Hall asked for a motion to approve DRF #47 to Wessler Engineering for \$33,836.00. Mr. Tekippe stated the motion and Mr. Parnell offered the second. Mr. Salsbery said this is for Phase I improvements. The motion passed 5-0.
5. Mr. Hall asked for a motion to approve Change Order #3 for the Trades District Sewer Improvements Project. Mr. Parnell stated the motion and Ms. Boyd provided the second; the motion carried 5-0.
6. Mr. Hall asked for a motion to approve Change Order #5 for the Richardt WTP. Mr. Tekippe offered the motion while Mr. Parnell gave the second. Mr. Tekippe asked for a description of the changes and Mr. Salsbery provided it. The motion passed unanimously.
7. Mr. Salsbery asked for a motion to approve Change Order 1 for the Oaklandon Water Tower Project. Mr. Tekippe gave the motion and Mr. Parnell offered the second. Mr. Salsbery said the change includes the lowering of the price (23,508.33) and adds 28 days for completion. The motion passed 5-0.

Mr. Hall asked for Account Adjustments: Mrs. Retmier said there were five account adjustments and the utility recommends all for approval.

1. 5041 Travis Drive for \$322.65 due to a spigot leak. Mr. Parnell gave the motion & Mr. Tekippe offered the second; the motion carried 5-0.
2. 7310 Westchester Drive for \$1,201.46 due to a slab leak. Mr. Parnell provided the motion & Mr. Gingles gave the second; the motion passed unanimously.
3. 9921 Cherry Tree Lane for \$481.96 due to a service line leak. Mr. Parnell state the motion and Mr. Tekippe gave the second; the motion passed 5-0.
4. 4943 Leone Drive for \$706.57 due to a slab leak. Mr. Gingles offered the motion while Mr. Parnell gave the second; the motion passed unanimously.
5. 8422 Harrison Drive for \$453.88 due to an internal plumbing leak that did not enter the sewer. Mr. Gingles stated the motion & Ms. Boyd offered the second; the motion carried 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: there were none.

Citizen Comments: there were none.

There being no further business to come before the Board, Mr. Tekippe stated a motion for adjournment at 5:44 p.m.; Mr. Parnell provided the second and the motion passed 5-0.

Steve Hall, President

Julie Kukolla, Recording Secretary

These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.