



**CITY OF LAWRENCE  
Utility Service Board  
September 11, 2018/5:30 p.m.  
Regular Meeting  
Public Assembly Room**

**Members Present:** Steve Hall, Dale Tekippe, Dave Parnell, Terry Gingles, and Tracy Boyd

**Staff Present:** Utilities Superintendent Scott Salsbery and Director of Operations for the Utilities Paul Wanner

**Also Present:** three members of the community

**Mr. Hall called the meeting to order** at 5:30 p.m. and announced a quorum. Mr. Hall noted the date of the meeting and asked for a moment of silence in remembrance of all those who lost their lives in the attacks on September 11, 2001, and for those who have passed since because of their injuries.

**Mr. Hall asked for a motion to approve the August 28, 2018 minutes;** Mr. Gingles provided it and Mr. Parnell offered the second; they were approved 5-0.

**Mr. Hall presented the Payment of Claims** in the amount of \$250,139.79. The presented vouchers were for \$111,472.78. Mr. Parnell moved to approve the payment of claims; Mr. Gingles provided the second. The motion passed unanimously.

**Utility Superintendent Report:** Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery said there are two DRFs for payment this evening, sent by email. One is for Graves and the other is for the Wellfield Improvement Project. Mr. Salsbery said a recent meeting last week updated LU on this progress. He said, "business as usual."

**Old Business:** There was none.

**New Business:**

1. Mr. Hall asked for a motion to approve the covenant for 11814 White Cloud. Mr. Parnell gave the motion and Ms. Boyd stated the second; the motion carried unanimously.
2. Mr. Hall asked for a motion to approve DRF #50 to Graves Plumbing for \$259,176.00. Mr. Parnell offered the motion and Mr. Tekippe provided the second. Mr. Gingles asked about the contract for this project and whether it is nearly fulfilled and if the work is on schedule. Mr. Salsbery responded that the Richardt Plant Project is at approximately 70% completion. He confirmed it is on schedule and on budget. The motion carried, 5-0.
3. Mr. Hall asked for a motion to approve DRF # 51 to Glenroy Construction for \$42,930.00. Mr. Tekippe offered the motion and Mr. Gingles stated the second. The motion passed unanimously.
4. Mr. Hall asked for a motion to approve the 2019 meeting date schedule. Mr. Parnell stated the motion and Ms. Boyd offered the second. The motion passed 5-0.

**Mr. Hall asked for Account Adjustments:** there were none.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** there were none.

**Citizen Comments:** there were none.

There being no further business to come before the Board, Mr. Tekippe stated a motion for adjournment at 5:38 p.m.; Mr. Parnell provided the second and the motion passed 5-0.

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Steve Hall, President

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Julie Kukolla, Recording Secretary

*These minutes are not intended to be verbatim. They are a summary of discussions held, with the exception of the motions.*