

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
March 10, 2026 – 5:30 PM
Regular Meeting
Lawrence Police Department Training Room**

Members Present: Filmore Artis, Gregory Bright, Steven Hall, and David Parnell

Members Present via Teams: None

Members Absent: Darrin Kirkland

Staff Present: Director of Operations Andrew Hall, Attorney Jacob Antrim, and Recording Secretary Tina Whitcomb

Staff Present via Teams: None

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall requested a motion for the Minutes from the regular meeting on February 24, 2026. Mr. Parnell moved to approve the motion and Mr. Artis seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Hall requested a motion for the payment of Claims for \$562,704.51, which included the Payroll Voucher of \$166,515.49. Mr. Parnell moved to approve the motion and Mr. Bright seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Hall asked Andrew Hall to give the Superintendent's Report. Mr. Andrew Hall welcomed Gregory Bright to the Board. He then updated the Board on current projects. He stated that Staff reviewed the account adjustments and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: There was none.

New Business: Mr. Hall requested a motion for Task Order No. 6 from Egis BLN US to increase the cost of the Wellhead 7-R Easement Stake Project by \$2,305.00. Mr. Parnell moved to approve the motion and Mr. Bright seconded the motion. The motion was unanimously approved by a vote of 4-0.

Account Adjustments: Mr. Hall requested a motion for the sanitary sewer adjustment at 12614 Bearsdale Drive for \$350.82 due to a slab leak. Mr. Parnell moved to approve the motion and Mr. Bright seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Hall requested a motion for the sanitary sewer adjustment at 4620 Cotton Avenue for \$560.49 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Bright seconded the motion. The motion was unanimously approved by a vote of 4-0.

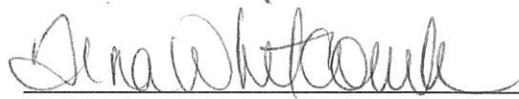
Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizens Comments: There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:36 p.m. by Mr. Parnell and was seconded by Mr. Artis. The motion was unanimously approved by a vote of 4-0.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



March 10, 2026 – Superintendent’s Report

ADMINISTRATIVE UPDATE:

The Council appointed Mr. Greg Bright to the Utility Service Board at their March 2, 2026, meeting. We would like to welcome Mr. Bright to the Board.

The Utility is seeking approval of Task Order 6 – Wellhead 7 Easement Stake, under the terms of the agreement between the Utility Service Board and Egis BLN USA, Inc. dated October 25, 2022, for a Not to Exceed amount of \$2,305.00. This will be for additional survey staking in the Fort Harrison Well Field around the new well 7-R site.

The Fort Harrison Collection System Capacity Improvements PH III Project is scheduled to be completed by April 24, 2026. Most of the work remaining is site restoration work such as final dirt grading and seeding of the disturbed sites along with an asphalt road patch once the asphalt plants reopen for the year.

The 71st Street Lift Station Basin I/I (inflow and infiltration) Removal Project is scheduled to be completed in early spring of this year. The contractor’s tentative schedule for paving the road cuts for the project is later this month on March 25th & 26th. They also have yard restorations to perform prior to final completion.

Account Adjustments:

12614 Bearsdale Drive - property owner is requesting a sanitary sewer adjustment for \$350.82 due to a slab leak. We recommend approval.

4620 Cotton Avenue - property owner is requesting a sanitary sewer adjustment for \$560.49 due to a service line leak. We recommend approval.