

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
July 14, 2026 – 5:30 PM
Regular Meeting
Lawrence Government Center Public Assembly Room**

Members Present: Filmore Artis, Gregory Bright, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: None

Members Absent: None

Staff Present: Director of Operations Andrew Hall, Attorney Jacob Antrim, and Recording Secretary Tina Whitcomb

Staff Present via Teams: Controller Terri Falker

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall requested a motion for the Minutes from the regular meeting on June 23, 2026. Mr. Bright moved to approve the motion, and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion for the Minutes to correct Scrivener's Error from the regular meeting on May 26, 2026. Mr. Parnell moved to approve the motion, and Mr. Bright seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion for the payment of Claims for \$1,469,555.14, which included the Payroll Voucher of \$214,155.48. Mr. Parnell moved to approve the motion, and Mr. Bright seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall asked Director of Operations Andrew Hall to give the Superintendent's Report. Mr. Andrew Hall updated the Board on current projects. He reviewed the accounts adjustments and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: There was none.

New Business: Mr. Hall requested a motion to approve Change Order No. 3-Final from SLB Pipe Solutions to decrease the cost of the Fort Harrison Collection System Capacity Improvements – Phase 3 Project by \$146,457.17. Mr. Bright moved to approve the motion, and Mr. Artis seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve Certificate of Final Completion from SLB Pipe Solutions for the Fort Harrison Collection System Capacity Improvements – Phase 3 Project. Mr. Bright moved to approve the motion, and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve Professional Services Agreement with Cloudpoint Geospatial, Inc. for managed GIS services not to exceed \$9,266.67 for the Water Utility and \$9,266.66 for the Sewer Utility. Mr. Bright moved to approve the motion, and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve Water Line General Construction Observation for Silver Stream Section 5. Mr. Bright moved to approve the motion, and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve Sanitary Sewer General Construction Observation for Silver Stream Section 5. Mr. Parnell moved to approve the motion, and Mr. Bright seconded the motion. The motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested a motion to approve the sanitary sewer adjustment at 4605 Woodcroft Avenue for \$7,753.68 due to a service line leak from vandalized crawl space. Mr. Hall questioned if the leak would be covered by the property owner's insurance. Mr. Parnell moved to table the motion and Mr. Bright seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve the sanitary sewer adjustment at 11074 Sunnybay Lane for \$353.05 due to a service line leak. Mr. Parnell moved to approve the motion, and Mr. Bright seconded the motion. The motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizens Comments: There were none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:41 p.m. by Mr. Artis and was seconded by Mr. Bright. The motion was unanimously approved by a vote of 5-0.



Steven Hall, Chairman, Acting
David Parnell



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



July 14, 2026 – Superintendent's Report

ADMINISTRATIVE UPDATE:

The Utility is seeking approval of Change Order No. 3 for the Fort Harrison Collection System Capacity Improvements – Phase 3 Project with SLB Pipe Solutions. This change order is to reduce the price of the project contract by \$146,457.17. The original contract price was \$1,697,675.00 and with this reduction it brings the final contract price to \$1,551,217.83.

The Utility is seeking approval of the Certificate of Final Completion for the Fort Harrison Collection System Capacity Improvements – Phase 3 Project. All punch list items have been addressed and completed. We will still have the warranties required by the contract.

The Utility is seeking approval of a Water Line General Construction Observation Agreement between Arbor Homes and Lawrence Utilities for inspection services for work performed at Silver Stream Section 5. Lawrence Utilities will bill the owner \$75.00/hr. for inspections services for this project for an estimated total fee of \$3,000.00 for this project.

The Utility is seeking approval of a Sanitary Sewer General Construction Observation Agreement between Arbor Homes and Lawrence Utilities for inspection services for work performed at Silver Stream Section 5. Lawrence Utilities will bill the owner \$75.00/hr. for inspections services for this project for an estimated total fee of \$3,000.00 for this project.

The Utility is seeking approval of the Professional Services Agreement with Cloudpoint Geospatial, Inc. for a Not-to-Exceed Amount of \$9,266.67 for the water utility and \$9,266.66 for the sewer utility. This Professional Services Agreement is also being split with Lawrence Storm Water paying \$9,266.67 and is for Managed GIS Services (ArcGIS Enterprise Administration with Azure Cloud) for the City of Lawrence mapping system.

Account Adjustments:

4605 Woodcroft Avenue – property owner is requesting a sanitary sewer adjustment for \$7,753.68 due to a service line leak. We recommend approval. 70,494, 424,285, 295,179 gallons adjusted off. Crawl space was vandalized and caused major damage to the vacant home.

11074 Sunnybay Lane - property owner is requesting a sanitary sewer adjustment for \$353.05 due to a service line leak. We recommend approval.