

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
November 25, 2025 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Filmore Artis, Tracy Boyd, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: None

Members Absent: None

Staff Present: Utilities Superintendent Paul Wanner, Attorney Jacob Antrim, and Recording Secretary Tina Whitcomb

Staff Present via Teams: None

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes from the regular meeting on November 10, 2025. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the payment of Claims for \$351,112.24, which included the Payroll Voucher for \$164,137.76. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd asked Paul Wanner to give the Superintendent's Report. Mr. Wanner reviewed the agenda item and recommended approval. He updated the Board on current projects. He then stated that Staff reviewed the account adjustment and recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: There was none.

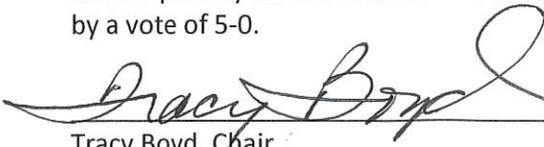
New Business: Ms. Boyd requested a motion to approve Task Order No. 26 from Wessler Engineering for Water Main Replacements for an amount not exceed \$342,000.00. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Account Adjustments: Ms. Boyd requested a motion for a sanitary sewer adjustment at 7383 Oakland Hills Court for \$280.44 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizens Comments: There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:35 p.m. by Mr. Parnell and was seconded by Mr. Kirkland. The motion was unanimously approved by a vote of 5-0.


Tracy Boyd, Chair


Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



November 25, 2025 – Superintendent's Report

ADMIN UPDATE:

The Utilities are seeking approval of Task Order No. 26, Water Main Replacement (Project) with Wessler Engineering for a not-to-exceed amount of \$342,000.00 for the following areas.

- East 46th Street
- Glicks at 42nd Street
- Roses of Lawrence
- East 46th Street (between Mitthoeffer Road to Topaz Lane)

Overview of the Scope of service for TO-26 include:

- Meetings and coordination
- Project Management
- Utility Identification and Coordination
- Topographical Survey
- Water Main Design
- Regulatory Approvals
- Bid Phase

(Full details included in your meeting packets for tonight's meeting)

Work continues for both the Fort Harrison Sanitary Sewer Capacity Improvements Project PH III (Shafter Road) and the 71st Street Basin Inflow & Infiltration Reduction Project.

Account Adjustments:

- 7383 Oakland Hills Court: The property owner is requesting a sanitary sewer adjustment for \$280.44 due to a service line leak. We recommend approval.