

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
December 9, 2025 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Filmore Artis, Tracy Boyd, Steven Hall, Darrin Kirkland, and David Parnell

Members Present via Teams: None

Members Absent: None

Staff Present: Utilities Superintendent Paul Wanner, Director of Operations Andrew Hall, Mayor Deborah Whitfield, Controller Terri Falker, Attorney Jacob Antrim, and Recording Secretary Tina Whitcomb

Staff Present via Teams: None

Chair Tracy Boyd called the meeting to order at 5:30 p.m. and announced a quorum.

Ms. Boyd requested a motion to approve the Minutes from the regular meeting on November 25, 2025. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion to approve the payment of Claims for \$893,781.72, which included the Payroll Voucher for \$163,809.84. Mr. Hall moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd asked Paul Wanner to give the Superintendent's Report. Mr. Wanner reviewed the agenda item and recommended approval. He updated the Board on current projects. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: There was none.

New Business: Ms. Boyd requested a motion for Resolution No. 4, 2025 – declaring certain property to be surplus and authorizing disposal. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion for Amendment No. 1 to Task Order No. 5 from American Structurepoint, Inc. to increase the cost of the 46th Street and Post Road (Lift Station 26 Sewer Basin) I/I Removal project to not exceed \$471,800.00. Mr. Parnell moved to approve the motion and Mr. Kirkland seconded the motion. The motion was unanimously approved by a vote of 5-0.

Ms. Boyd requested a motion for Amendment No. 1 to the Master Services Agreement from American Structurepoint, Inc. to extend the terms and conditions of the agreement to January 1, 2028. Mr. Parnell moved to approve the motion and Mr. Hall seconded the motion. The motion was unanimously approved by a vote of 5-0.

Account Adjustments: There was none.

Remonstration of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizens Comments: There was none.

Ms. Boyd invited Mayor Whitfield to speak to the Board. Mayor Whitfield thanked the Board for their commitment and service and looks forward to working with them in the new year.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:36 p.m. by Mr. Parnell and was seconded by Mr. Kirkland. The motion was unanimously approved by a vote of 5-0.

Tracy Boyd, Chair

Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.