



CITY OF LAWRENCE

**PROPOSAL FOR PROFESSIONAL SERVICES FOR THE
ANNUAL MS4 SERVICES**

June 24, 2025
City of Lawrence
9001 E. 59th Street, #205
Lawrence, IN 46216

Attention: Renea Rafala, Interim DPW Director

Lochmueller Group (ENGINEER) is pleased to present this Fee Proposal to the City of Lawrence (OWNER) to provide Professional Services in conjunction with the Annual Municipal Separate Storm Sewer Systems (MS4) Services (PROJECT).

PROJECT DESCRIPTION:

The PROJECT generally consists of providing assistance for MS4 inspections and reporting for the City of Lawrence.

SCOPE OF SERVICES:

The Engineering Services that we propose include the following:

A. Task 1 – 2025 MS4 Services

1. Provide project management and coordination services (estimated 4 months, September 2025 to December 2025). Prepare up to 4 written project progress reports and submit monthly.
2. Conduct a kickoff meeting with the City. Participate in biweekly Project Update meetings.
3. Prepare the 2024 Annual Report in accordance with the MS4GP, Section 8.1
4. Perform dry weather screening of up to 100 outfalls, following the schedule outlined within the City of Lawrence's IDDE Plan, in accordance with the MS4GP, Section 4.4(b).
5. Perform inspection and prepare report for up to 20 construction sites regulated by the Construction Stormwater General Permit, in accordance with the MS4GP, Section 4.5(d)(3)(A).
6. Perform inspection and prepare report for up to 6 post-construction stormwater management measures owned by the City/MS4, in accordance with the MS4GP, Section 4.6(f)(2).



B. Task 2 – 2026 MS4 Services

1. Provide project management and coordination services (estimated 12 months, January 2026 to December 2026). Prepare up to 12 written project progress reports and submit monthly.
2. Conduct a kickoff meeting with the City. Participate in biweekly Project Update meetings.
3. Prepare the 2025 Annual Report in accordance with the MS4GP, Section 8.1
4. Perform dry weather screening of up to 93 outfalls, following the schedule outlined within the City of Lawrence's IDDE Plan, in accordance with the MS4GP, Section 4.4(b).
5. Perform inspection and prepare report for up to 20 construction sites regulated by the Construction Stormwater General Permit, in accordance with the MS4GP, Section 4.5(d)(3)(A).
6. Perform inspection and prepare report for up to 6 post-construction stormwater management measures owned by the City/MS4, in accordance with the MS4GP, Section 4.6(f)(2).

SERVICES NOT PROVIDED:

If authorized in writing by the OWNER, the ENGINEER agrees to furnish Additional Professional Services in conjunction with the PROJECT.

SCHEDULE:

No work under this Contract shall be performed by the ENGINEER until the ENGINEER receives a written Notice to Proceed (NTP) from the OWNER.

- Part 1 Basic Services shall be completed on or before December 31, 2025, unless modified in writing by the OWNER and the ENGINEER.
- Part 2 Basic Services shall be completed on or before December 31, 2026, unless modified in writing by the OWNER and the ENGINEER.

COMPENSATION:

A. Amount of Payment

The ENGINEER shall receive compensation for providing such professional services as described in the Scope of Services above on an hourly and expense rate basis based on the rates set forth in the attached rate schedule, Attachment 1, in the amount of a total fee not-to-exceed One Hundred Thirty Thousand One Hundred Dollars (\$137,100.00), unless an amendment to this Agreement is executed by the parties that increases the maximum amount payable. A detailed fee justification can be provided, if requested.



B. Method of Payment

The ENGINEER shall submit invoices to the OWNER on a monthly basis for services rendered. In no event shall the total of the ENGINEER's invoices exceed the amount provided above without prior approval as provided elsewhere in this Agreement.

The OWNER shall pay the ENGINEER for said invoices within thirty (30) calendar days for the ENGINEER's services.

Sincerely,

LOCHMUELLER GROUP

A handwritten signature in black ink that reads "Emily M. Nelson".

Emily M. Nelson, P.E.
Water Resources Department Manager

Attachments:

1 – 2025 Hourly Rate Schedule



2025 INDIANA HOURLY RATE SCHEDULE

ENGINEERING, ENVIRONMENTAL, SURVEYING AND PLANNING SERVICES

CLASSIFICATION	HOURLY RATE	CLASSIFICATION	HOURLY RATE
Senior Project Manager II-IV.....	\$315	Survey Technician	\$90
Senior Project Manager I.....	\$269	Environmental Specialist IV	\$198
Senior Engineer II.....	\$255	Environmental Specialist III.....	\$183
Senior Engineer I.....	\$253	Environmental Specialist II.....	\$138
Project Control Specialist II.....	\$271	Environmental Specialist I.....	\$105
Project Control Specialist I.....	\$233	Environmental Technician II	\$110
Project Engineer IV	\$232	Environmental Technician I	\$107
Project Engineer III	\$202	Environmental Geologist	\$189
Project Engineer II	\$166	Historian/Section 106 Specialist IV	\$184
Project Engineer I	\$155	Historian/Section 106 Specialist III	\$175
Engineering Intern III	\$136	Historian/Section 106 Specialist II	\$135
Engineering Intern II	\$124	Historian/Section 106 Specialist I	\$95
Engineering Intern I	\$117	Certified Construction Engineer III.....	\$202
Engineering Designer IV.....	\$205	Certified Construction Engineer II.....	\$174
Engineering Designer III.....	\$162	Certified Construction Engineer I.....	\$131
Engineering Designer II.....	\$152	Certified Construction Project Supervisor II	\$200
Engineering Designer I.....	\$125	Certified Construction Project Supervisor I	\$151
Engineering Technician III.....	\$152	Certified Construction Inspector II.....	\$142
Engineering Technician II.....	\$112	Certified Construction Inspector I.....	\$112
Engineering Technician I.....	\$92	Transportation Planner IV.....	\$193
IT System Specialist	\$249	Transportation Planner III.....	\$141
Project Liaison	\$189	Transportation Planner II.....	\$122
Client Manager.....	\$275	Transportation Planner I.....	\$104
Senior Trans Planner I.....	\$199	Senior Appraiser	\$223
Graphic Designer	\$105	Right of Way Services Specialist.....	\$181
Senior Landscape Architect I	\$249	Realty Specialist	\$134
Landscape Architect	\$144	Field/Lab Technician.....	\$89
3D Visual Design.....	\$143	Administrative Assistant	\$110
Professional Surveyor IV.....	\$217	Student Intern.....	\$80
Survey Party Chief III.....	\$153	Lead Utility & Railroad Coordinator	\$167
Survey Party Chief II.....	\$124	Utility & Railroad Coordinator I	\$113
Survey Party Chief I.....	\$112	Utility & Railroad Support	\$108

TRAVEL TIME for survey crews will be charged both directions from door-to-door.

OVERTIME work will be performed only at the direction of the client. All work on survey crews, drafting or clerical over eight hours per day or work performed on weekends or holidays is considered overtime and will be billed at 1.25 times above quoted rates.

CONSTRUCTION LAYOUT: Contractors shall verify construction layout stakes and notify the surveyor of any discrepancies prior to construction.

DIRECT EXPENSES will be charged to the client in addition to the above quoted rates. Mileage will be charged at the allowable federal mileage reimbursement rate at the time the mileage was incurred. Direct expenses include but are not limited to: mileage, filing fees, testing, express mail costs, etc. provided that they are reasonable and necessary for the accomplishment of the work.

These rates may be changed on an annual basis at the discretion of Lochmueller Group, Inc.