

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
JANUARY 12, 2021 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Steven Hall, David Parnell and Dale Tekippe

Members Present via Zoom: Tracy Boyd and Zachary Brown

Others Present: Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick, Utilities Superintendent Scott Salsbery and Director of Operations Paul Wanner

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from the December 22, 2020 regular meeting. Mr. Parnell moved to approve the Minutes and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims for \$1,557,744.54 and the Payroll Vouchers for \$157,663.61 and \$98,649.00. Ms. Boyd moved to approve the claims and payroll voucher and Mr. Parnell seconded the motion. Mr. Tekippe asked for some clarification on the large bond expenditures on the claims list, for which Controller Fenwick provided details. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery reviewed the items on the agenda and provided an update on capital improvement projects.

Unfinished Business: There was none.

New Business: Mr. Hall asked for nominations for Board Chair. Mr. Tekippe nominated Steven Hall and Mr. Parnell seconded the nomination. Following a discussion and roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall asked for nominations for Board Vice-Chair. Mr. Tekippe nominated Tracy Boyd and Mr. Parnell seconded the nomination. Following a discussion and roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve a supplemental agreement for the existing purchase order for the 62nd Street and Carroll Road Water Main Improvement Project. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve Change Order No. 2 for the Brookhaven Waterline Replacement Project. Ms. Boyd moved to approve the motion and Mr. Parnell seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve two proposals to obtain an appraisal for 7750 Oaklandon Road from Don R. Scheidt Co., Inc. for \$2,800.00 and from Integra Realty Resources for \$3,000.00. Mr.

Tekippe moved to approve the motion and Mr. Parnell seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested a motion to approve a sanitary sewer adjustment at 10357 Liverpool Way for \$314.46 due to a slab leak in the pit. Mr. Tekippe moved to approve the motion and Mr. Parnell seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve a sanitary sewer adjustment at 12323 East 75th Street for \$250.79 due to a slab leak. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There were no comments from citizens; however, Mr. Salsbery wanted to share that the Utility has reached substantial completion of our current sewer capital improvements project.

There being no further business to come before the Board, the meeting adjourned at 5:56 p.m. by unanimous vote of the Board.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.