

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
JANUARY 25, 2022 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Steven Hall and David Parnell

Members Present via Zoom: Tracy Boyd, Zachary Brown, and Dale Tekippe

Members Absent: None

Others Present: Recording Secretary Tina Whitcomb

Staff Present: Utilities Superintendent Scott Salsbery

Others Present via Zoom: None

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall requested a motion to approve the Minutes from the January 11, 2022 regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve the payment of Claims for \$615,765.16, which included the Payroll Voucher for \$163,482.29. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery briefed the Board on the agenda items. He also reviewed the account adjustments and stated that Staff recommended approval. Lastly, he stated that the Utility would submit a year-end report at the next meeting.

Unfinished Business: There was none.

New Business: Mr. Hall asked for nominations for Board Chair and Co-Chair. Mr. Tekippe nominated Steven Hall for Chair and Tracy Boyd for Co-Chair, and Mr. Parnell seconded the motion. After acceptance by Mr. Hall and Ms. Boyd and a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested approval to publish an ad for disposal of property at 7750 Oaklandon Road. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested approval of Amendment No. 2 to Task Order No. 4 from American Structurepoint, Inc. to increase the 2021 Sewer Rehabilitation Capital Plan by \$186,700.00. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested approval of Change Order No. 4 from Thieneman Construction, Inc. to increase the Phase II Contract A Water Systems Improvements Project by \$128,151.57. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested approval of a sanitary sewer adjustment at 5212 Traditions Drive for \$491.59 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested approval of a sanitary sewer adjustment at 6564 Oaklandon Road for \$3,574.88 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested approval of a sanitary sewer adjustment at 5910 Draycott Drive for \$658.27 due to a slab leak. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:45 p.m. by Mr. Parnell and was seconded by Ms. Boyd. After a roll call vote, the motion was unanimously approved by a vote of 5-0.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.