

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
JANUARY 26, 2021 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Steven Hall and Dale Tekippe

Members Present via Zoom: Tracy Boyd, Zachary Brown, and David Parnell

Others Present: Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick, Utilities Superintendent Scott Salsbery and Director of Operations Paul Wanner

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall requested a motion to approve the Minutes from the January 12, 2021 regular meeting. Mr. Tekippe moved to approve the Minutes and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims for \$880,967.94 and the Payroll Voucher for \$157,882.27. Mr. Parnell moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery discussed the items there were on the agenda.

Unfinished Business: There was none.

New Business: Mr. Hall requested a motion to Amendment No. 1 of the Wallingwood Drive Drainage project. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. Following discussion and a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve an agreement with Enterprise Fleet Management for leasing of new vehicles. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. Following discussion by Staff and Aaron Stoner with Enterprise Fleet and a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to award the bid for the 5400 Carroll Road Water Main Extension Project to Miller Pipeline, LLC as the lowest, and most responsible and responsive, bidder for \$182,639.60. Following discussion by Staff and Kwabena Adu-Sarkodie, Project Engineer with Shrewsberry, and a roll call vote, the motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested a motion to approve a sanitary sewer adjustment at 4441 North Longworth Avenue for \$376.68 due to a service leak in the crawl space. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, the meeting adjourned at 5:49 p.m. by unanimous vote of the Board.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.