

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
FEBRUARY 11, 2020 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall, David Parnell and Dale Tekippe

Others Present: USB Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick, Utilities Superintendent Scott Salsbery, Director of Operations Paul Wanner and Manager Cathy Retmier

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from the January 28, 2020 regular meeting. Mr. Gingles moved to approve the Minutes and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$599,723.22 and the Payroll Voucher in the amount of \$123,186.10. Mr. Parnell moved to approve the claims and payroll voucher and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in his report that outlined the items that were being presented before the Board.

Unfinished Business: There were none.

New Business: Mr. Hall requested a motion for approval of SRF Disbursement Form #85 to Wessler Engineering for \$115.00. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion for approval of SRF Disbursement Form #86 to Graves Plumbing Company, Inc. for \$117,909.00. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. Following discussion, the motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested a motion for a sanitary sewer adjustment in the amount of \$273.46 due to a service line leak at 10312 Cadogan Drive. Mr. Parnell moved to approve the motion and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

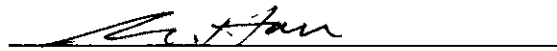
Mr. Hall requested a motion for a sanitary sewer adjustment in the amount of \$404.56 due to a service line leak at 6902 East 47th Street. Mr. Tekippe moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion for a sanitary sewer adjustment in the amount of \$456.63 due to a slab leak at 11754 Sinclair Drive. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

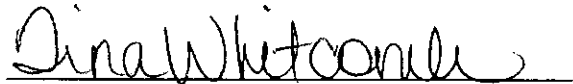
Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, the meeting was adjourned at 5:39 p.m. by unanimous vote of the Board.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.