

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
MARCH 9, 2021 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Steven Hall and David Parnell

Members Present via Zoom: Tracy Boyd, Zachary Brown and Dale Tekippe

Others Present: Recording Secretary Tina Whitcomb

Staff Present: Utilities Superintendent Scott Salsbery and Director of Operations Paul Wanner

Staff Present via Zoom: Deputy Controller Tyler Douthit

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall requested a motion to approve the Minutes from the February 23, 2021 regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims for \$826,681.51, which includes the Payroll Voucher for \$135,006.48. Mr. Parnell moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery reviewed the agenda items.

Mr. Salsbery stated that the Phase II – Contract A project is moving forward and the demolition of the brick walls regarding the backwash tank issue at Indian Lake Water Treatment Plant is underway.

Unfinished Business: There was none.

New Business: Mr. Hall requested a motion to approve the tri-party agreement for the on-line bill payment improvements project. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 4-0. Mr. Tekippe had connection issues and was not present during the vote.

Account Adjustments: Mr. Hall requested a motion to approve the sanitary sewer adjustment at 7433 Oakland Hills Drive for \$258.52 due to a connection leak with the irrigation system in the pit. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve the sanitary sewer adjustment at 7122 Ember Court for \$289.93 due to irrigation of yard outside of sprinkling summer discount. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, the meeting adjourned at 5:40 p.m. by unanimous vote of the Board.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.