

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
MARCH 22, 2022 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Zachary Brown, Steven Hall, David Parnell

Members Present via Zoom: Dale Tekippe (joined at 5:32 p.m.)

Members Absent: Tracy Boyd

Others Present: None

Staff Present: Utilities Superintendent Scott Salsbery

Others Present via Zoom: None

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall requested a motion to approve the Minutes from the March 8, 2022, regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Brown seconded the motion. After a roll call vote, the motion was approved by a vote of 3-0.

Mr. Hall requested a motion to approve the payment of Claims for \$1,040,475.99, which included the Payroll Voucher for \$129,353.88. Mr. Parnell moved to approve the motion and Mr. Brown seconded the motion. The motion was unanimously approved by a vote of 3-0. Mr. Tekippe was not present via Zoom at that time, so no roll call vote was needed.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery briefed the Board on the agenda items. He requested to table the approval of Resolution No. 1, 2022, stating that he needed to do some further research. He also reviewed the two account adjustments and stated that Staff recommended approval. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

Unfinished Business: Per Mr. Salsbery's recommendation, Mr. Hall tabled the request for a motion to approve Resolution No. 1, 2022 amending Section 5-1-2-1 of the Lawrence Municipal Code regarding requirements for connection permits for homes or buildings until the next regular scheduled meeting.

New Business: Mr. Hall requested a motion to approve Resolution No. 3, 2022 accepting the highest and best bid for real property located at 7750 Oaklandon Road, Lawrence, Indiana. Mr. Parnell moved to approve the motion and Mr. Brown seconded the motion. Mr. Salsbery read the following Statement provided by Legal Counsel: *Pursuant to Ind. Code § 36-1-11-4, the USB should sell the property located at 7750 Oaklandon to the "highest and best bidder". Both bids were submitted on time and to the correct location, and both were above the minimum bid. Neither bid set forth conditions for disposition, or were submitted by a trust- which would have required other disclosures. Both bids conformed with all other statutory requirements. As Ms. Palin's bid for \$65,500 was the highest bid, we would recommend that the USB sell the property located at 7750 Oaklandon to Ms. Palin for \$65,500. If the USB passes Resolution No. 3, legal counsel will finalize the Purchase Agreement and prepare the deed needed to dispose of the property.* After a roll call vote, the motion was unanimously approved by a vote of 4-0.

Account Adjustments: Mr. Hall requested a motion to approve a sanitary sewer adjustment at 7752 Chesapeake Drive West for \$726.20 due to a slab leak. Mr. Parnell moved to approve the motion and

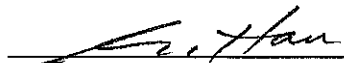
Mr. Brown seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 4-0.

Mr. Hall requested a motion to approve a sanitary sewer adjustment at 10338 Timber Leaf Court for \$292.66 due to a spigot leak. Mr. Parnell moved to approve the motion and Mr. Brown seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 4-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:41 p.m. by Mr. Parnell and was seconded by Mr. Brown. After a roll call vote, the motion was unanimously approved by a vote of 4-0.



Steven Hall, Chair



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



March 22, 2022 – Superintendent's Report

ADMIN UPDATE:

The Phase II Contract A and B water system improvements are proceeding with no major developments. We do anticipate some additional costs associated with Contract A, the water plants improvement project that are related to additional work needed on the water storage tank at the Fort plant, which are necessary due to an increase in the amount of concrete repair compared to original estimates.

Work has begun on the Maple Lane, Zoeller Avenue and Wallingwood Drive project. The contractor started the storm portion of the project on March 14, 2022, with water main work anticipated to begin April 4, 2022, on Wallingwood Drive.

Bid advertisements have gone out for the 2022 Sewer and Manhole Rehabilitation Project. We will hold the bid opening on April 14, 2022, at 2:00 pm in the Public Assembly Room of the City Building. The project consists of rehabilitating approximately 17,000 linear feet of 8-inch, 10-inch, and 12-inch sanitary sewer mains utilizing cured-in-place lining (CIPP) and approximately 10,000 linear feet of 6-inch sanitary lateral lining. There will also be sewer cleaning and root removal, installation of 1,500 linear feet of new 8-inch PVC and 8000 linear feet of 10-inch PVC sanitary sewer main, seven partial replacements of sewer mains of various size, manhole rehabilitation, and associated site restoration.

The Utility has engaged with 120WaterAudit, LLC to assist with compliance with Federal Government and US EPA revised Lead and Copper Rule (LCRR) requirements. The new LCRR requirements require utilities to identify and develop plans to remove lead service lines from the public water supply system. Even though there are no records or institutional knowledge that indicate that Lawrence ever permitted or allowed lead service lines, we must still comply with the regulatory requirements that are now law. The additional costs will have to be absorbed for now, but these additional investigative and documentation requirements, along with increased requirements for lead and copper testing, and upcoming additional testing requirements for PFAS, will place additional cost burdens on the water utility that will have to be borne from this point forward. We are also experiencing additional cost increases for water treatment chemicals and fuel, along with increased costs for materials, parts and supplies.

Operational Data:

SANITARY SEWER SYSTEM

- Performing routine maintenance and upkeep on lift stations and grinder pump stations.
- Performing routine maintenance on the gravity sanitary sewer collection system.
- Continuing to work with Structurepoint on information needed for the Agreed Order of Consent to stay in compliance.
- Working with Structurepoint getting ready for the 2022 Sanitary Sewer and Manhole Rehabilitation project.

Water Distribution Underground Operations

- Performing routine inspections, emergency shut outs for repairs, valve exercising, valve box repairs, and fire hydrant testing/inspections.

- Performing routine water line repairs, service line repairs, fire hydrant replacements, vehicle repairs, and maintaining street and sidewalk cuts until final restorations can be made.
- Working with contractors as necessary on all Lawrence Utilities Capital projects.

WATER PLANT/WELL ACTIVITY

- Performing routine maintenance and daily routines to make sure water treatment plants are operating properly.
- Coordinating with Contractor for the Water Treatment Plant Rehabilitation Project.

BUSINESS OFFICE/SERVICE DEPARTMENT

- Information will be provided for the next meeting.

BILLING ADJUSTMENTS:

1. 7752 Chesapeake Dr. W. – customer requesting a sanitary sewer adjustment for \$726.20 due to a slab leak. We recommend approval.
2. 10338 Timber Leaf Ct. – customer requesting a sanitary sewer adjustment for \$292.66 due to a spigot leak. We recommend approval.