

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
MARCH 23, 2021 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Steven Hall and David Parnell

Members Present via Zoom: Tracy Boyd, Zachary Brown and Dale Tekippe

Others Present: Recording Secretary Tina Whitcomb

Staff Present: Utilities Superintendent Scott Salsbery and Director of Operations Paul Wanner

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall requested a motion to approve the Minutes from the March 9, 2021 regular meeting. Mr. Parnell moved to approve the Minutes and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims for \$762,330.65, which includes the Payroll Voucher for \$127,009.66. Mr. Parnell moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery reviewed the agenda items.

He stated that work is progressing at both the Indian Lake Plant and 59th Street Plant and discussed the various water and sewer main projects and their status.

He informed the Board that Ashley Hopper had resigned her position as legal counsel. Ms. Kaitlin Voller has been assigned as the City's legal counsel as well as legal counsel for the USB.

Unfinished Business: There was none.

New Business: Mr. Hall requested a motion to accept the water main and easement as public infrastructure from FC Pride Real Estate, LLC. Mr. Tekippe moved to approve the motion and Mr. Parnell seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve Resolution No. 1, 2021 declaring certain property to be surplus and authorizing disposal. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve legal services engagement for Barnes and Thornburg to represent Lawrence Utilities in the sale of the land and building at 7750 Oaklandon Road. Mr. Daniel Harting with Barnes and Thornburg was in attendance via Zoom in case the Board had questions. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. Following discussion and a roll call vote, the motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested approval of a sanitary sewer adjustment at 8106 Buford Street for \$585.74 due to a slab leak. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0. Mr. Hall requested approval of a sanitary sewer adjustment at 4501 North Hartman Drive for \$1,926.97 due to a service line leak. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, the meeting adjourned at 5:44 p.m. by unanimous vote of the Board.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.