

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
MARCH 24, 2020 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles and Steven Hall

Members Present via Remote Conference: David Parnell and Dale Tekippe

Others Present: USB Recording Secretary Tina Whitcomb

Others Present via Remote Conference: Legal Counsel Ashley Hopper

Staff Present: Utilities Superintendent Scott Salsbery and Director of Operations Paul Wanner

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from the March 10, 2020 regular meeting. Mr. Gingles moved to approve the Minutes and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$1,0990,394.36 and the Payroll Voucher in the amount of \$120,064.31. Mr. Parnell moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery discussed the items that were on the agenda.

Opening of Bids – Elmhurst Drive Lift Station 19 Sanitary Sewer Rehabilitation Project: Mr. Salsbery opened six bids as follows:

Inland Waters Pollution Control: \$1,499,193.65

United Pipe Renewal Inc.: \$1,226,850.70

Insituform Technologies: \$1,296,953.20

Miller Pipeline: \$1,263,989.90

Granite Inliner: \$1,462,440.20

BLD Services, LLC: \$1,252,632.40

Mr. Gingles asked what the engineer's estimate was and Mr. Salsbery stated that it was \$1.25 million. Mr. Salsbery then stated that the bids would be given to the engineer for review.

Unfinished Business: There were none.

New Business: Mr. Hall requested a motion for approval of Resolution No. 1, 2020 establishing salaries and wages of appointed employees of the City of Lawrence Water and Wastewater Utilities during a public emergency. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion for approval of Resolution No. 2, 2020 authorizing alternative procedures for the payment of claims and other matters during a public health emergency. Mr. Gingles moved to approve the motion and Ms. Boyd seconded the motion, adding that the operational and administrative

functions and executive or ministerial duties of the USB be delegated to Mr. Hall during the public health emergency. The motion was unanimously approved by a vote of 5-0.

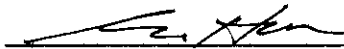
Mr. Hall requested a motion for approval SRF Disbursement Form #88 to Wessler Engineering for \$4,430.00. Mr. Parnell moved to approve the motion and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested a motion for a sanitary sewer adjustment in the amount of \$704.87 due to a service line leak at 8948 East 48th Street. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

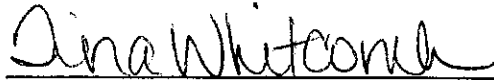
Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, the meeting was adjourned at 5:51 p.m. by unanimous vote of the Board.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.