

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
APRIL 27, 2021 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Steven Hall, David Parnell, and Dale Tekippe

Members Present via Zoom: Tracy Boyd

Others Present: Recording Secretary Tina Whitcomb

Staff Present: Utilities Superintendent Scott Salsbery

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall requested a motion to approve the Minutes from the April 13, 2021 regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 4-0.

Mr. Hall presented the payment of Claims for \$512,394.10, which includes the Payroll Voucher for \$123,154.83. Mr. Tekippe moved to approve the claims and payroll voucher and Mr. Parnell seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 4-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery reviewed the agenda items. He also advised the Board of main breaks that recently occurred. (A copy of the report will be attached to the Minutes for record-keeping purposes.)

Unfinished Business: There was none.

New Business: Mr. Hall requested a motion to approve Resolution No. 3, 2021 declaring certain property to be surplus and authorizing disposal. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 4-0.

Account Adjustments: There was none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, the meeting adjourned at 5:37 p.m. by unanimous vote of the Board.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



April 27, 2021 – Superintendent’s Report
ADMIN UPDATE:

There are no major developments to report except for a series of water main breaks on April 21st and 22nd, three of which were located on Hermosa & Fall Creek Drives in the Indian Lake area. The fourth was behind the Kroger store at 79th & Fall Creek Road. Another break made itself known on April 23rd and this one is again behind the Kroger. This one however, is in an area that is a swamp and we will have to use contracted labor for repairs and will involve our engineers in case there are special permitting requirements. We will keep the Board apprised of developments.

All our other projects are proceeding as planned and no major problems or issues with any of them at this time.

The usual operational data will need to be caught up in a later report due to Paul Wanner's absence due to a personal issue.

OPERATIONAL DATA:

April Totals

Sanitary Sewer System

•

Water Distribution Underground Maintenance

•

Water Plant/Well Activity

Fort Harrison WTP

•

Indian Lake WTP

•

Richardt WTP

•

Winding Ridge Booster Station

•

Misc.

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BUSINESS OFFICE/SERVICE DEPARTMENT (info to be provided in May reports)

BILLING ADJUSTMENTS: None