

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
MAY 28, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall, David Parnell and Dale Tekippe

Also Present: USB Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick, Utilities Superintendent Scott Salsbery and Manager Cathy Retmier

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from May 14, 2019. Mr. Parnell moved to approve the Minutes and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$2,002,144.58 and the Payroll Voucher in the amount of \$112,117.84. Mr. Tekippe moved to approve the claims and payroll voucher and Mr. Parnell seconded the motion. Following discussion, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in the report. He also advised the Board of the day's events pertaining to the Lift Station 19 failure.

Old Business: There were none.

New Business: Ms. Davida Nelums, franchise owner of Rally's at 10545 Pendleton Pike requested an account adjustment for their utility bill due to internal plumbing and trap primer issues. Mr. Tekippe moved to deny an account adjustment and Mr. Parnell seconded the motion. Mr. Parnell asked Ms. Nelums how much she could pay monthly. She stated that she could pay \$500.00 total per month. Mr. Gingles asked if her normal monthly bills run about \$300.00 per month. She confirmed that the bills average about \$200.00 to \$300.00 per month. Following discussion, Mr. Tekippe withdrew his motion and Mr. Parnell seconded the motion. Mr. Parnell then moved to waive the two previously posted penalties, mark the account penalty exempt while on the payment program and pay \$200.00 plus the normal monthly bill until all arrears are paid off and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

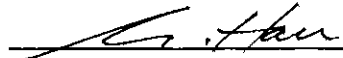
Mr. Hall requested a motion for approval for soil boring for Phase II Water System Improvements. Mr. Parnell made a motion for approval and Mr. Tekippe seconded the motion. The motion carried by a vote of 5-0.

Account Adjustments: Mr. Hall requested a motion for a sanitary sewer adjustment at 5958 Twyckenham Drive for \$425.10 due to an outside spigot leak. Mr. Parnell made a motion to approve the adjustment and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Tekippe moved to adjourn the meeting and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0. The meeting ended at 6:01 p.m.



Steven Hall, President



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.