

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
JUNE 11, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall and David Parnell

Also Present: Legal Counsel Ashley Hopper and USB Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick, Utilities Superintendent Scott Salsbery, Director of Operations Paul Wanner and Manager Cathy Retmier

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from May 28, 2019. Mr. Parnell moved to approve the Minutes and Ms. Boyd seconded the motion. Mr. Gingles stated the wording regarding the adjustment at Rally's was incorrect. The Board tabled the approval of the Minutes until the following meeting.

Mr. Hall presented the payment of Claims in the amount of \$308,848.68 and the Payroll Voucher in the amount of \$109,737.96. Mr. Gingles moved to approve the claims and payroll voucher and Mr. Parnell seconded the motion. Following discussion, the motion was unanimously approved by a vote of 4-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in the report

Public Hearing – 2019 OCRA Sanitary Sewer Grant: Mr. Hall requested a motion to suspend the regular meeting and open the advertised Public Hearing regarding the 2019 OCRA Sanitary Sewer Grant. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0. The public hearing was then open.

Amy Miller with Cornerstone Grant Management provided the grant's purpose, process and timelines information. Karen Saavedra with American Structurepoint gave a power point presentation regarding the scope and technical aspects of the project. Following discussion, Mr. Parnell made a motion to close the public hearing and re-open the regular meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0.

Old Business: There were none.

New Business: Mr. Hall requested a motion for approval of SRF Disbursement Request Form #72 from Wessler Engineering for \$10,407.00. Mr. Parnell made a motion for approval and Mr. Gingles seconded the motion. The motion carried by a vote of 4-0.

Mr. Hall requested a motion for approval of SRF Disbursement Request Form #73 from Graves Plumbing Company, Inc. for \$235,103.00. Mr. Gingles made a motion for approval and Mr. Parnell seconded the motion. The motion carried by a vote of 4-0.

Mr. Hall requested a motion for approval of SRF Disbursement Request Form #74 from Glenroy Construction Co., Inc. for \$179,461.00. Ms. Boyd made a motion for approval and Mr. Gingles seconded the motion. The motion carried by a vote of 4-0.


Mr. Hall requested a motion for approval of Resolution No. 2019-01 authorizing the submittal of the WDW Application to the Indiana Office of Community and Rural Affairs and addressing related matters. Mr. Parnell made a motion for approval and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0.

Account Adjustments: Mr. Hall requested a motion for a sanitary sewer adjustment at 4251 Englewood Drive for \$270.81 due to a service line leak and sanitary sewer adjustment at 6941 E 49th Street for \$1,532.11 due to busted pipes under the house. Mr. Parnell made a motion to approve the adjustment and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 4-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Parnell moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0. The meeting ended at 6:01 p.m.



Steven Hall, President



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.