

**CITY OF LAWRENCE  
UTILITY SERVICE BOARD  
JUNE 25, 2019 – 5:30 PM  
Regular Meeting  
George Keller Public Assembly Room**

**Members Present:** Tracy Boyd, Terry Gingles, Steven Hall and David Parnell

**Also Present:** USB Recording Secretary Tina Whitcomb

**Staff Present:** Controller Jason Fenwick, Utilities Superintendent Scott Salsbery and Manager Cathy Retmier

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall reminded the Board that there was a motion and a second to approve the Minutes from May 28, 2019 that were tabled at the June 11<sup>th</sup> meeting. He asked for comments and there were none. The motion was unanimously approved by a vote of 4-0.

He then asked for a motion to approve the Minutes from June 11, 2019. Mr. Parnell moved to approve the June 11<sup>th</sup> Minutes and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Hall presented the payment of Claims in the amount of \$841,417.96 and the Payroll Voucher in the amount of \$152,318.84. Mr. Parnell moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0.

**Superintendent's Report:** Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in the report.

**Opening of Bids: 47<sup>th</sup> Street Water Main Project:** No bids were received. Project is tabled.

**Old Business:** There were none.

**New Business:** Mr. Hall requested a motion for approval of construction easements with future water connection fees waived at 12454 E 62<sup>nd</sup> St, 5252 N Carroll Rd, 5256 N Carroll Rd and 5340 N Carroll Rd. Mr. Parnell made a motion for approval and Ms. Boyd seconded the motion. The motion carried by a vote of 4-0.

Mr. Hall requested a motion for approval of purchase of water easements at 12148 E 62<sup>nd</sup> St, 12306 E 62<sup>nd</sup> St, 12312 E 62<sup>nd</sup> St (temporary easement only), 12350 E 62<sup>nd</sup> St, 5220 N Carroll Rd, 5320 N Carroll Rd and 5420 N Carroll Rd. Mr. Parnell made a motion for approval and Mr. Gingles seconded the motion. The motion carried by a vote of 4-0.

Mr. Hall requested a motion for approval for release of sanitary sewer covenants at 6711 Colville Pl and 6510 Turning Leaf Ln. Mr. Gingles made a motion for approval and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Hall requested a motion for approval of SRF Disbursement Form #75 from Wessler Engineering for \$10,266.00. Mr. Parnell made a motion for approval and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 4-0.

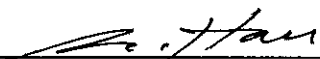
**Account Adjustments:** Mr. Hall requested a motion for a sanitary sewer adjustment at 5956 Liverpool Way for \$657.70 due to a service line leak. Mr. Parnell made a motion for approval and Ms. Boyd seconded the motion. Ms. Retmier recommended approval. The motion was unanimously approved by a vote of 4-0.

Mr. Hall requested a motion for a sanitary sewer adjustment at 6044 Twyckenham Drive for \$636.64 due to a service line leak. Mr. Parnell made a motion for approval and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** There were none.

**Citizen Comments:** There were none.

There being no further business to come before the Board, Mr. Parnell moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0. The meeting ended at 5:44 p.m.

  
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Steven Hall, President

  
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Tina Whitcomb, Recording Secretary

*These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.*