

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
JULY 9, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall, David Parnell and Dale Tekippe

Also Present: USB Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick and Regulatory Compliance/Safety Director Tom Speer

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from June 25, 2019. Mr. Parnell moved to approve the Minutes and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$852,481.82 and the Payroll Voucher in the amount of \$111,689.39. Mr. Tekippe moved to approve the claims and payroll voucher and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Speer to give the Superintendent's Report. Mr. Speer stated that the Utility contacted Wessler Engineering to re-bid the 47th Street Water Main Project. Because this project did not receive any bids on the first letting, the bidding date for the Richardt Street Phase I drainage improvements work was pushed back as well. There is water main work that needs to be accomplished prior to the drainage project starting. If the second bidding does not result in a contract, the Utility will seek quotes to perform those parts of the project that have to be done prior to the drainage work as soon as possible to avoid delays. As such, Mr. Salsbery requested that Mr. Hall have authorization to sign documents outside of the regular Board meeting so this project can get started. Mr. Tekippe moved to approve the motion and Mr. Parnell seconded the motion. Following discussion, the motion was unanimously approved by a vote of 5-0.

Mr. Speer then reminded the Board of the opening of bids for the Shadeland Way Water Project that was on the agenda. He also advised the Board of new legislation that took effect July 1st, which stated that the Utility can no longer file sewer liens for unpaid sewer charges on rental properties where the owner does not reside on the property. This will necessitate some changes to our collections policies and procedures, which are presently being drafted with consultation with Counsel.

Opening of Bids: Shadeland Way Water Main Project: Pursuant to advertizing, Mr. Hall opened the floor for opening of bids for the Shadeland Way Water Main project. One bid was received by Poindexter Excavating for \$266,700.00; the second bid from SSI for \$390,371.00 and the third bid from Midwest Mole for \$228,360.00. Mr. Sitka was given the bid packages to review and present findings at the next USB meeting.

Old Business: There were none.

New Business: Mr. Hall requested a motion for approval of purchase of a water main easement at 5360 North Carroll Road. Mr. Tekippe made a motion for approval and Mr. Parnell seconded the motion. The motion carried by a vote of 5-0.

Account Adjustments: There were none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Tekippe moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0. The meeting ended at 5:42 p.m.



Steven Hall, President



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.