

**CITY OF LAWRENCE  
UTILITY SERVICE BOARD  
JULY 26, 2022 – 5:30 PM  
Regular Meeting  
George Keller Public Assembly Room**

**Members Present:** Steven Hall, David Parnell, and Dale Tekippe

**Members Present via Zoom:** Tracy Boyd

**Members Absent:** Zachary Brown

**Others Present:** Recording Secretary Tina Whitcomb

**Staff Present:** Director of Operations Paul Wanner

**Other Staff Present:** Chief of Staff David Hofmann

**Others Present via Zoom:** None

Mr. Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall requested a motion to approve the Minutes from the July 12, 2022 regular meeting. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. Following a roll call vote, the motion was unanimously approved by a vote of 4-0.

Mr. Hall requested a motion to approve the payment of Claims for \$344,147.62, which included the Payroll Voucher for \$173,072.53. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. Following a roll call vote, the motion was unanimously approved by a vote of 4-0.

**Superintendent's Report:** Mr. Hall asked Mr. Wanner to give the Superintendent's Report. Mr. Wanner reviewed the items on the Report and stated that all projects are moving forward. (A copy of the Superintendent's Report is attached for record-keeping purposes.)

**Unfinished Business:** There was none.


**New Business:** There was none.

**Account Adjustments:** There was none.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** There was none.

**Citizens Comments:** There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:38 p.m. by Mr. Parnell and was seconded by Mr. Tekippe. Following a roll call vote, the motion was unanimously approved by a vote of 4-0.

  
\_\_\_\_\_  
Steven Hall, Chair

  
\_\_\_\_\_  
Tina Whitcomb, Recording Secretary

*These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.*



**July 12, 2022 – Superintendent’s Report**

**ADMIN UPDATE:**

**Operational Data:**

**Operational Data:**

**June Totals**

**SANITARY SEWER SYSTEM**

- (22) Sanitary sewer lift station work-orders completed.
- (14) Sanitary sewer grinder pump station work-orders completed.
- (1) Sanitary sewer force main repair completed.
- (5074) LF of sanitary sewer main cleaned.
- (3) Sanitary sewer pumps rebuilt.
- Trimming trees around sanitary sewer lift stations.
- Cutting and trimming grass as needed at Utility properties.

**Water Distribution Underground Maintenance**

- (4) Water main breaks repaired.
- (2) Water service line meter pits installed.
- (3) Water service lines repaired.
- (2) Concrete restorations performed in house.
- (9) Yard restorations completed.
- Maintained all street and sidewalk cuts until final restoration can be made.
- (1) Fire hydrant repaired.
- (21) Fire hydrants painted.
- (7) Water main valves exercised.
- (5) Water main shut outs performed.
- (11) Water line leak investigations performed.
- (22) Inspections for projects performed.
- Delivered door notifications for water main work on Zoeller Ave.
- (1) Water main fire flow tests performed.

**WATER PLANT/WELL ACTIVITY**

**Fort Harrison Water Plant**

- Ongoing coordination with TCI and Wessler Engineering in getting new filter plant operational.
- Cutting and trimming grass as needed.
- Inspected backup generators (ran and checked fuel levels)
- Backwashed filters as needed.
- Rebuilt chlorine feed pumps.

#### Indian Lake Water Plant

- Ongoing coordination with TCI and Wessler Engineering in getting work completed at water plant.
- Cutting and trimming grass as needed.
- Peerless Midwest performed maintenance on high service pumps and well motors.
- Washed aerator screens.
- Worked with Wessler on SCADA updates.
- Inspected backup generators (ran and checked fuel levels)
- Had backup generator repaired.
- National Water Service was working on well 16 cleaning.
- Precision Instruments was working on raw water flow gauge.
- Reinstalling antenna at raw water meter vault.

#### Richardt Water Plant

- Cutting and trimming grass as needed.
- Washed aerator screens.
- B L Anderson was out to work on backwash valve and clean analyzer.
- LionHeart replaced temperature sensor on backup generator.

#### Winding Ridge Booster Station

- Cutting and trimming grass as needed.

#### 52<sup>nd</sup> Street Tower

- Cutting and trimming grass as needed.

#### Oaklandon Tower

- Cutting and trimming grass as needed.

#### Water Quality Samples

- 50 water samples were taken from the distribution system and taken to an independent lab for testing.

#### Miscellaneous

- Well readings were taken.
- Fluoride samples were collected and taken to the State laboratory.
- Samples were collected for Well 16.

#### **BUSINESS OFFICE/SERVICE DEPARTMENT**

##### **June totals to be provided on July 26, 2022 report**

- Active accounts.
- Work orders completed.

#### **BILLING ADJUSTMENTS:**

- 9736 English Oak Place - customer is requesting a sanitary sewer adjustment for \$421.14 due to a spigot leak. We recommend approval.