

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
AUGUST 10, 2021 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Stephen Hall, David Parnell, and Dale Tekippe

Members Present via Zoom: Tracy Boyd and Zachary Brown

Others Present: Recording Secretary Tina Whitcomb

Staff Present: Director of Operations Paul Wanner

Chairman Hall called the meeting to order at 5:32 p.m. and announced a quorum.

Mr. Hall requested a motion to approve the Minutes from the July 27, 2021 regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims for \$470,622.18, which included the Payroll Voucher for \$161,878.72. Ms. Boyd moved to approve the motion and Mr. Parnell seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Wanner to give the Superintendent's Report. Mr. Wanner updated the Board on on-going projects. He also stated that there was one account adjustment to be approved, and stated that Staff recommended approval. (A copy of the report is attached to the Minutes for record-keeping purposes.)

Unfinished Business: There was none.


New Business: There was none.

Account Adjustments: Mr. Hall requested a motion to approve the sanitary sewer adjustment at 11650 Verdin Street for \$265.80 due to a service line leak. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:37 p.m. by Mr. Parnell and was seconded by Mr. Tekippe. After a roll call vote, the motion was unanimously approved by a vote of 5-0.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary



August 10, 2021 – Superintendent’s Report

ADMIN UPDATE:

Work continues on all our capital projects and there are no major developments or issues on these projects at this time.

- We will be holding a pre-construction meeting next week for the commencement of the Phase II-Contract B water main replacement projects.
- The Maple/Zoeller/Wallingwood water main replacement project is still on track to start the first week of September.
- The water meter replacement project with NECO will commence as soon as we can take delivery of new meters. Right now we are experiencing delays in receiving new meters.
- The survey work to properly document the Fort Harrison wellfield easement with USI Consultants is underway and will be delivered to IDNR as soon as we have received and reviewed it. This will allow us to move forward with discussion over new well siting.

We anticipate having a proposal for conducting a sewer rate study from Baker Tilly ready for USB approval at the next regular meeting. It is presently being reviewed by our CFO and legal.

We have asked and received OK from the EPA to allow for an additional week to prepare our written response to their proposed Administrative Order of Consent concerning the sewer utility. Our written response will be submitted on August 11, and a follow up meeting via internet will be held on August 19.

Operational Data:

July Totals

SANITARY SEWER SYSTEM

- 58 Sanitary sewer lift station work orders completed.
- 10 Sanitary sewer grinder pump station work orders completed.
- 38 Sanitary sewer manhole inspections performed.
- 13,792 LF of sanitary sewer main cleaned.
- 250 LF of sanitary sewer main CCTV'd.
- 21 Lift station sewer main valves exercised.
- Cutting grass and trimming trees as needed at lift stations.

Water Distribution Underground Maintenance

- 3 Water main breaks repaired.
- 8 Water service line meter pits installed.
- 3 Water service line leak repaired.
- 13 Yard restorations completed.
- Maintaining street & sidewalk cuts until final restorations can be made.
- 567 Fire hydrants inspected.
- 6 Water main valves turned.
- 13 Miscellaneous work orders completed.
- Performed inspections on current projects.

WATER PLANT/WELL ACTIVITY

Fort Harrison Water Treatment Plant

- Cutting grass as needed.
- Cleaned pre and post chlorine injection quills.
- Repaired leak in piping on post chlorine line.
- Working with contractor as needed for the water plant renovation project.

Indian Lake Water Treatment Plant

- Cutting grass as needed.
- Working with contractor as needed for the water plant renovation project.
- Checked Well pumping levels.
- Cleaned chlorine injection quill.

Richardt Water Treatment Plant

- Cutting grass as needed.
- Repaired leak on air relief piping for Well 3.
- Tightened packing on Well 2 motor shaft.

Winding Ridge Booster Station

- Cutting grass as needed.

52nd Street Water tower

- Cutting grass as needed.

Oaklandon Water Tower

- Cutting grass as needed.

Misc.

- 51 Water distribution samples were collected and taken to an independent lab for testing.

BUSINESS OFFICE/SERVICE DEPARTMENT

Totals to be provided on August 24, 2021, report

- Active accounts.
- Work orders completed.

BILLING ADJUSTMENTS:

- 11650 Verdin Street – customer requesting an adjustment in the sewer portion of the bill for \$265.80 due to a service line leak. We recommend approval.