

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
AUGUST 13, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall, David Parnell and Dale Tekippe

Also Present: USB Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick, Utilities Superintendent Scott Salsbery, Director of Operations Paul Wanner and Manager Cathy Retmier

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from July 23, 2019 regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall asked for a motion to approve the Minutes from the August 6, 2019 special meeting. Mr. Gingles moved to approve the Minutes and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$497,695.49 and the Payroll Voucher in the amount of \$113,057.82. Mr. Tekippe moved to approve the claims and payroll voucher and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in his report. He also informed the Board of two sewer incidents recently experienced. First, a contractor hit an unmarked sewer force main serving three properties on Lee Road, which the sewer crew repaired. Secondly, a contractor had to reconnect a sewer lateral for a property at 46th Street and Mehaffey that was not reinstated after a sewer main rehabilitation project.

Old Business: There were none.

New Business: Mr. Hall asked for a motion to approve the quote for the 46th Street Water Main Extension. Mr. Gingles moved to approve the motion and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall asked for a motion to approve the purchase of a water easement at 12320 East 62nd Street. Ms. Boyd moved to approve the motion and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

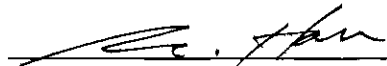
Mr. Hall requested to award the bid for the 47th Street Water Main Improvement Project. Mr. Parnell moved to approve the motion and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested a motion for a sanitary sewer adjustment at 5678 Glass Chimney Lane for \$506.62 due to a service line leak. Mr. Parnell made a motion for approval and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Parnell moved to adjourn the meeting and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0. The meeting ended at 5:36 p.m.



Steven Hall, President



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.