

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
OCTOBER 13, 2020 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Zachary Brown and Steven Hall

Members Present via Remote Conference: Tracy Boyd, David Parnell and Dale Tekippe

Others Present: USB Recording Secretary Tina Whitcomb

Staff Present: Utility Superintendent Scott Salsbery

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from the September 22, 2020 regular meeting. Mr. Brown moved to approve the Minutes and Mr. Parnell seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$1,325,266.28 and the Payroll Voucher for \$118,191.05. Mr. Brown moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery stated that the Utility crews were working on two individual main breaks all afternoon. He also stated that he would be working on the 2021 Budget with Mr. Fenwick.

Unfinished Business: There was none.

New Business: Mr. Hall requested a motion for approval of Release of Covenant for 10356 Colville Lane. Mr. Parnell moved to approve the motion and Mr. Brown seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested approval of SRF Disbursement Form No. 93 for \$620,497.00 for reimbursement of engineering design fees for Phase II design work per agreement with IFA, which includes accrued interest that was left off the last submittal. Mr. Tekippe moved to approve the motion and Mr. Brown seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested approval of Change Order No. 1 from Miller Pipeline for the Elmhurst Lift Station Basin Sanitary Sewer Rehabilitation Project. Mr. Brown moved to approve the motion and Mr. Parnell seconded the motion. Following discussion and a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested approval of Resolution No. 5, 2020 amending Resolution No. 1, 2014. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Account Adjustments:

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, the meeting adjourned at 5:43 p.m. by unanimous vote of the Board.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.