

**CITY OF LAWRENCE  
UTILITY SERVICE BOARD  
OCTOBER 22, 2019 – 5:30 PM  
Regular Meeting  
George Keller Public Assembly Room**

**Members Present:** Tracy Boyd, Terry Gingles, Steven Hall, David Parnell and Dale Tekippe

**Also Present:** USB Recording Secretary Tina Whitcomb

**Staff Present:** Controller Jason Fenwick, Utilities Superintendent Scott Salsbery and Director of Operations Paul Wanner

President Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from the October 8, 2019 regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$785,902.77 and the Payroll Voucher in the amount of \$115,012.61. Mr. Parnell moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

**Superintendent's Report:** Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in his report. He also reminded the Board of the invitation to tour the Richardt Water Treatment Plant immediately following the meeting. Mr. Salsbery advised the Board that the request to approve the Sewage Flow Metering Project with ADS Environment Services has been removed for approval. He plans to re-introduce the request in Spring 2020.

Mr. Fenwick was invited to discuss the sewer bond financing. Mr. Fenwick stated that there were two bonds from 2007 and 2009 that totaled \$2.5 million had been refunded, which saved the City over \$800,000.00. Mr. Tekippe expressed his appreciation for the work that Mr. Fenwick has staff has done with the City's budget during his tenure.

**Unfinished Business:** There was none.

**New Business:** Mr. Hall asked for a motion for approval of Amendment No. 1 to the Master Services Agreement with Wessler Engineering for the Phase II Water System Improvements. Mr. Tekippe moved to approve the motion and Mr. Parnell seconded the motion. The motion was approved by a vote of 5-0.

As requested by Mr. Salsbery, the request to approve the Sewage Flower Metering Project with ADS Environment Services was removed for approval.

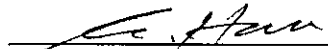
Mr. Hall asked for a motion for approval of a Professional Services Agreement with American Structurepoint for ongoing Wellhead Protection Compliance Requirements. Mr. Gingles moved to approve the motion and Mr. Parnell seconded the motion. The motion was approved by a vote of 5-0.

**Account Adjustments:** There were none.

**Remonstrations of Ratepayer Dispute Regarding Disconnect Notice:** There were none.

**Citizen Comments:** There were none.

There being no further business to come before the Board, Mr. Tekippe moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0. The meeting ended at 5:50 p.m.



Steven Hall, President



Tina Whitcomb, Recording Secretary

*These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.*