

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
OCTOBER 26, 2021 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Steven Hall, David Parnell, and Dale Tekippe

Members Present via Zoom: Tracy Boyd and Zachary Brown

Members Absent: None

Others Present: Recording Secretary Tina Whitcomb

Staff Present: Director of Operations Paul Wanner

Others Present via Zoom: None

Chairman Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall requested a motion to approve the Minutes from the October 12, 2021 regular meeting. Mr. Parnell moved to approve the Minutes and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested a motion to approve the payment of Claims for \$492,772.77, which included the Payroll Voucher for \$130,572.26. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Wanner to give the Superintendent's Report. Mr. Wanner updated the Board on various on-going projects. He also advised the Board that there would be an additional \$20,000.00 added to the paving project for the Water Treatment Plant proposal. The change order would be presented to the Board at the next regularly scheduled meeting. Mr. Wanner reviewed the account adjustment that appeared on the agenda and recommended approval. (A copy of the report is attached to the Minutes for record-keeping purposes.)

Unfinished Business: There was none.

New Business: There was none.

Account Adjustments: Mr. Hall requested a motion to approve a sanitary sewer adjustment at 4860 Geneva Avenue for \$10,085.66 due to a major service leak. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, a motion was made to adjourn the meeting at 5:35 p.m. by Mr. Parnell and was seconded by Mr. Tekippe. After a roll call vote, the motion was unanimously approved by a vote of 5-0.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.



October 26, 2021 – Superintendent's Report

ADMIN UPDATE:

The Utility is still awaiting a response from the EPA on the proposed changes to the Administrative Order on Consent (AOC).

The Phase II, Contract B Water System Improvements Project is scheduled to begin Monday October 25, 2021. They will begin on the Hermosa Drive and Fall Creek Drive portion of the project. This phase of the project will likely take place through the remainder of 2021.

The Phase II, Contract A Water System Improvements Project is continuing to move forward. In the next couple of weeks, the contractor will be performing start ups on some of the new equipment to transition from the old filter building to the new filter building. This work needs to be completed in order to move closer to being able to take the reservoir out of service and drain it for the structural repairs needed on that.

The Maple, Zoeller, Wallingwood Water Main Improvements Project start date has been postponed to the Spring of 2022 after discussions with the contractor and the engineer on the project. Utility management feels this is in the best interest of residents that will be impacted by the project.

Utility management is still awaiting information from Baker Tilly on the sanitary sewer rate increase. As that information is received, we will keep the board updated.

Operational Data:

SANITARY SEWER SYSTEM

- Performing routine maintenance and upkeep on lift stations and grinder pump stations.
- Performing routine maintenance on the gravity sanitary sewer collection system.

Water Distribution Underground Operations

- Performing routine inspections, emergency shut outs for repairs, valve exercising, valve box repairs, and fire hydrant testing/inspections.
- Performing routine water line repairs, service line repairs, fire hydrant replacements, vehicle repairs, and maintaining street and sidewalk cuts until final restorations can be made.
- Fall water main flushing of the distributions system began on September 27, 2021. Flushing is scheduled from September 27, 2021 – October 29, 2021.

WATER PLANT/WELL ACTIVITY

- Performing routine maintenance and daily routines to make sure water treatment plants are operating properly.

BUSINESS OFFICE/SERVICE DEPARTMENT

August Totals

- 15188 Active accounts.
- 1339 Work orders completed.

BILLING ADJUSTMENTS:

4860 Geneva Ave. - customer is requesting a sanitary sewer adjustment for \$10,085.66 due to a major service line leak. We recommend approval