

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
NOVEMBER 10, 2020 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Steven Hall, David Parnell and Dale Tekippe

Members Present via Zoom: Tracy Boyd and Zachary Brown

Others Present: Executive Assistant Mary Jo Rothenbush and Controller Jason Fenwick

Others Present via Zoom: USB Recording Secretary Tina Whitcomb

Staff Present via Zoom: Utility Superintendent Scott Salsbery

Chairman Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from the October 27, 2020 regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$1,296,372.57 and the Payroll Voucher for \$119,013.33. Mr. Parnell moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery discussed the items that were on the agenda. He stated that the outdoor payment kiosk should be up and running soon, weather permitting, at the Lawrence Government Center. He then advised the Board that the Operations Building would be closed to the public as of November 14th, instead of the initial date of December 1st.

Unfinished Business: There was none.

New Business: Mr. Hall requested a motion for approval of Supplemental Agreement No. 2 from Beam, Longest and Neff, LLC for the repairs at 46th and Kitley. Mr. Tekippe moved to approve the motion and Mr. Parnell seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Hall requested approval of Water Main Replacement and Potential Drainage Improvements Agreement with GAI Consultants for \$222,900.00. Ms. Boyd moved to approve the motion and Mr. Tekippe seconded the motion. After a roll call vote, the motion was unanimously approved by a vote of 5-0.

Mr. Salsbery presented the Board with a video of the 2021 Budget. Mr. Fenwick stated that the link to the video would be available on the City's website by November 11th. Extra handouts of the presentation were given to Ms. Rothenbush for distribution.

Account Adjustments: There was none.

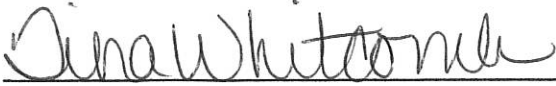
Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There was none.

Citizens Comments: There was none.

There being no further business to come before the Board, the meeting adjourned at 5:51 p.m. by unanimous vote of the Board.



Steven Hall, Chairman



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.