

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
NOVEMBER 12, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall, David Parnell and Dale Tekippe

Also Present: USB Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick and Utilities Superintendent Scott Salsbery

President Steven Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from the October 22, 2019 regular meeting. Mr. Parnell moved to approve the Minutes and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$489,311.70 and the Payroll Voucher in the amount of \$115,648.67. Mr. Parnell moved to approve the claims and payroll voucher and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in his report that outlined the items that were being presented before the Board. He stated that the two change orders for the Shadeland Way Water Main Project included in the report were intended for the November 26th meeting.

Mr. Fenwick presented a video presentation of the 2020 Budget and Salary Ordinance. After the presentation, Mr. Fenwick stated that the video would be posted to social media (City's website, Facebook, YouTube, etc.).

Unfinished Business: There were none.

New Business: Mr. Hall asked for a motion for approval of SRF Disbursement Form #81 to Wessler Engineering for \$4,642.00. Mr. Parnell moved to approve the motion and Mr. Tekippe seconded the motion. The motion was approved by a vote of 5-0.

Mr. Hall asked for a motion for approval of Supplemental Agreement No. 1 from Beam, Longest and Neff L.L.C. for the Brookhaven Neighborhood Water Main Replacement Project. Mr. Gingles moved to approve the motion and Ms. Boyd seconded the motion. The motion was approved by a vote of 5-0.

Account Adjustments: There were none.

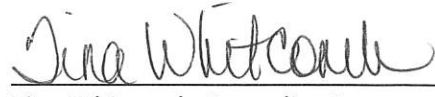
Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Tekippe moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0. The meeting ended at 5:50 p.m.



Dale Tekippe, Vice President



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.