

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
NOVEMBER 26, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, David Parnell (arrived at 5:43 p.m.) and Dale Tekippe
Also Present: USB Recording Secretary Tina Whitcomb
Staff Present: Controller Jason Fenwick, Utilities Superintendent Scott Salsbery

Vice President Dale Tekippe called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Tekippe asked for a motion to approve the Minutes from the November 12, 2019 regular meeting. Ms. Boyd moved to approve the Minutes and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 3-0.

Mr. Tekippe presented the payment of Claims in the amount of \$1,627,004.24 and the Payroll Voucher in the amount of \$94,407.59. Mr. Gingles moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 3-0. Mr. Gingles asked if the budget had been posted to social media and Mr. Salsbery confirmed that it was.

Superintendent's Report: Mr. Tekippe asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in his report that outlined the items that were being presented before the Board.

Opening of Bids – Brookhaven Brookhaven Water Main Project: Pursuant to advertising, Mr. Tekippe opened the floor for opening of bids for the Brookhaven Water Main Project. There was a total of three bids received.

SC Case Excavating LLC - \$2,607,349.00
TSW Utility Solutions - \$2,662,144.65
Miller Pipeline - \$2,869,242.69

Mr. Salsbery stated that the bids would be reviewed by Beam, Longest & Neff and presented at the next regularly scheduled meeting. Mr. Tekippe inquired about the engineer's estimated cost of the project and was advised that it was \$2.75 million.

Unfinished Business: There were none.

New Business: Mr. Tekippe asked for a motion for approval of Change Order No. 1 for the Shadeland Way Water Main Project to increase the project by \$2,442.11. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Tekippe asked for a motion for approval of Change Order No. 2 for the Shadeland Way Water Main Project to decrease the project by \$1,764.00. This quantity adjustment reflects the actual lineal footage of asphalt installed on the project. Ms. Boyd moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Tekippe asked for a motion for approval of Change Order No. 2 for the 47th Street Water Main Improvements. Mr. Parnell moved to approve the motion and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 4-0.


Mr. Tekippe asked for a motion for approval of SRF Disbursement Form #82 from Wessler Engineering for \$4,346.00. Mr. Gingles moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 4-0.

Account Adjustments: There were none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Parnell moved to adjourn the meeting and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 4-0. The meeting ended at 5:49 p.m.



Steven Hall, President



Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.