



## **October 23, 2018 – Superintendent’s Report**

### **ADMIN UPDATE:**

- Approval of Pay Application #1 for the Trades District Sanitary Sewer Improvements Project for \$364,546.43.
- Approval of DRF #54 for Wessler Engineering in the amount of \$22,263.00 for engineering services related to the Richardt WTP and Wellfield Improvements projects.
- Approval of DRF #55 for Tank Industry Consultants in the amount of \$945.00 for engineering services on the Oaklandon Water Tower project.

The Utility management has been working with the Utility CFO in order to prepare the 2019 Utility Budget and capital improvements projects plan for 2019. We are pleased to present this budget to the board with our CFO and believe that it is a sound budget with respect to maintaining operational goals as well as continuing our water and sanitary sewer improvements projects. With the recent upgrades to the Water utility’s bond rating, this proposed budget also firmly establishes the return to solid financial health of the utility.

The kick-off meeting for our two water main improvements projects was held on October 17<sup>th</sup> and work will be starting on preparing various easement related documents as well as site surveying.

The Water Utility will also begin the process of getting the Franklin Road Water Main Project ready for bidding and construction. This project was approved in August 2017 and was put on hold after the design was completed while other engineering and right-of-way acquisition work on the Franklin Road Reconstruction project continues. However, after a recent water main break on Franklin Road, we have determined that we should move forward with the replacement of this section of water main to address condition issues. Under the existing contract with Shrewsbury for this project we will re-open this project and prepare for construction, which we will plan for Spring 2019.

The Utility requested and received quotes for the installation of 16 meter pits to relocate inside meters to outside meter pits. This \$22,640 project was awarded to Wills Excavating as the lowest, responsive and responsible quote. Four requests were sent out, 2 did not replay and the other respondent was significantly higher than Wills Excavating. This project is funded out of our budgeted 2018 water capital funds.

The On-Line bill payment launch is going well. In a little more than two weeks since the launch, we have had over 1000 customers set up their accounts in the new platform. We have also begun an aggressive marketing campaign, utilizing social media, a special edition of the Lawrence Lift, and you may have noticed a few billboards around Lawrence.

The Sewer Utility will be holding a final meeting on the Lift Station 19 project in order to get this project ready for bid. The engineer’s estimate is \$1.12 million and we anticipate that this may be a 2019 construction depending on quickly we complete the bid-phase and get contracts signed.

**Operational Data:**

**SANITARY SEWER SYSTEM**

- Performing routine maintenance and upkeep on lift stations and grinder pump stations.

**LOCATES/LEAK LOCATING/VALVE TURNING/HYDRANT MAINTENANCE/INSPECTIONS**

- Performing routine line locates, inspections, emergency shut outs for repairs, and performing hydrant inspections.
- Water main flushing of the entire distribution system has begun.

**WATER DISTRIBUTION**

- Performing routine water main repairs, service line repairs, vehicle repairs and maintaining street and sidewalk cuts until final restorations can be made.

**WATER PLANT/WELL ACTIVITY**

- Performing routine maintenance and daily routines to make sure water treatment plants are operating properly.

**BUSINESS OFFICE/SERVICE DEPARTMENT**

**September Totals**

- 14758 Active accounts.
- 1232 Work orders completed.

**BILLING ADJUSTMENTS: NONE**

