

**CITY OF LAWRENCE**  
**Board of Public Works & Safety**  
**January 14, 2021**  
**Regular Meeting Minutes**

MEMBERS PRESENT VIRTUALLY: Chairman Douglas Reeser and Board Members Shawn Wright-Browner and Mark Clark

STAFF PRESENT VIRTUALLY: Police Chief David Hofmann, City Attorney Ashley Hopper, Director of Utilities Scott Salsbery, City Engineer Sri Venugopalan, Director of Streets Jim Heneghan, Administrative Assistant Catherine Turner and Board Secretary Renea Rafala

Chairman Reeser called the meeting to order at 5:00p.m. Ms. Rafala took roll call and Mr. Reeser announced a quorum was present.

APPROVAL OF MINUTES:

Mr. Clark moved to approve the minutes of the regular meeting from December 23, 2020. The motion was seconded by Mrs. Browner and after a roll call vote the motion carried 3-0.

UNFINISHED BUSINESS: None

NEW BUSINESS:


- a. Director Salsbery requested Approval of Certified Maintenance Agreement with Perfection Group. Attorney Hopper noticed the version of the contract forwarded to the Board members for their review did not include revisions she had previously requested and the company had made regarding the addition of certain statutory provisions that require contractors and subcontractors not to discriminate against any employees or applicants for employment and to comply with the e-verify program. After discussion, Mrs. Browner moved to approve the correct copy of the Certified Maintenance Agreement as explained by Mrs. Hopper on the condition that the correct copy be forwarded to the Board following the meeting. The motion was second by Mr. Clark and after a roll call vote the motion carried 3-0.
- b. Engineer Venugopalan requested Approval of Task Order 8 with Shrewsberry and Associates for 2021 Community Crossing Grant Application assistance. INDOT has released the first call for 2021 with a due date of January 29, 2021. The City is requesting a \$250,000.00 matching grant. After discussion Mr. Clark moved for approval of Task Order 8. The motion was second by Mrs. Browner and after a roll call vote the motion carried 3-0.
- c. Engineer Venugopalan and Ms. Rafala request approval of Grant of Right of Way and Acceptance and Dedication of Right of Way for PX Loop. After discussion Mrs. Browner moved for approval of the Grant of Right of Way and Acceptance and Dedication of Right of Way for PX Loop. The motion was second by Mr. Clark and after a roll call vote the motion carried 3-0.
- d. Engineer Venugopalan requested Acceptance of Maintenance Bond for PX Loop. After discussion Mr. Clark moved to approve the Acceptance of Maintenance Bond for PX Loop. The motion was second by Mrs. Browner and after a roll call vote the motion carried 3-0.
- e. Ms. Rafala requested Release of Improvement Bond for Signs and Monuments in Eagles at Winding Ridge, Section 1 and 2. After discussion Mrs. Browner moved to Release the Improvement Bond for Signs and Monuments in Eagles at Winding Ridge, Sections 1 and 2. The motion was second by Mr. Clark and after a roll call vote the motion carried 3-0.
- f. Chief Hofmann requested approval of Resolution 1, 2021 ~ LPD Disposal of Surplus Property to MSDLT. Attorney Hopper explained that the Board approved the donation last year but it was discovered the designated vehicles were not suitable. The Police Department identified two other vehicles that are suitable and this Resolution rescinds and replaces the prior resolution. After discussion Mr. Clark moved to approve Resolution 1, 2021 ~ LPD Disposal of Surplus Property to MSDLT. The motion was second by Mrs. Browner and after a roll call vote the motion carried 3-0.

ADMINISTRATION COMMENTS: Mr. Reeser stated that the Oaklandon Road railroad crossing is becoming very hazardous. Per Engineer Venugopalan railroad crossings are not the Cities responsibility and he will reach out to CSX to notify them of the deteriorating conditions. He encouraged the public to do the same. Ms. Rafala provide the phone number, 877-744-7279, for the public to call.

Mr. Clark requested a four way stop be installed at the intersection for Civic Plaza and the ice rink. Engineer Venugopalan will investigate.

CITIZENS COMMENTS: None

ADJOURNMENT: There being no further business to come before the Board, the meeting adjourned at 5:30p.m., by the unanimous vote of the Board.

  
Douglas Reeser, Chairman

  
Renea Rafala, Board Secretary