

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
MARCH 12, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall, and David Parnell

Also Present: USB Recording Secretary Tina Whitcomb

Staff Present: Controller Jason Fenwick and Director of Operations Paul Wanner

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from February 26, 2019. Mr. Parnell moved to approve the Minutes and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 4-0.

Mr. Hall presented the payment of Claims in the amount of \$216,715.01 and the Payroll Voucher in the amount of \$116,041.32. Mr. Parnell moved to approve the claims and payroll voucher and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 4-0.

Superintendent's Report: Mr. Hall asked Mr. Wanner to give the Superintendent's Report. Mr. Wanner advised that he would explain each New Business item as they were presented to the Board.

Old Business: There were none.

New Business:

1. Mr. Hall requested a motion for approval of Change Order No. 1 from Wessler Engineering, Inc. for Well Field Improvements. Mr. Parnell made a motion for approval and Mr. Gingles seconded the motion. Following discussion, Mr. Gingles made a motion to table the motion and Ms. Boyd seconded the motion. The motion to table was unanimously approved by a vote of 4-0.
2. Mr. Hall requested a motion for approval of Change Order No. 8 from Wessler Engineering, Inc. for Richardt Water Treatment Plant. Mr. Parnell made a motion for approval and Mr. Gingles seconded the motion. Following discussion, the motion was unanimously approved by a vote of 4-0.
3. Mr. Hall requested a motion for approval of SRF Disbursement Request Form #65 from Graves Plumbing Company, Inc. for Invoice No. 15005 for \$132,607.00. Mr. Parnell made a motion for approval and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 4-0.
4. Mr. Hall requested a motion for approval of Task Order No. 1 from American Structurepoint, Inc. for the 2019 OCRA Grant Application Assistance and Project. Mr. Parnell made a motion for approval and Mr. Gingles seconded the motion. Following discussion, the motion was unanimously approved by a vote of 4-0.

Account Adjustments: There were none.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Parnell moved to adjourn the meeting and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 4-0. The meeting ended at 5:42 p.m.

Steven Hall, President

Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.