

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
APRIL 9, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall, David Parnell and Dale Tekippe

Also Present: USB Recording Secretary Tina Whitcomb

Staff Present: Utility Superintendent Scott Salsbery, Director of Operations Paul Wanner, Manager Cathy Retmier

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from March 26, 2019. Mr. Parnell moved to approve the Minutes and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$381,782.98 and the Payroll Voucher in the amount of \$111,915.41. Mr. Tekippe moved to approve the claims and payroll voucher and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in his report.

Old Business: Mr. Salsbery recommended that the City of Lawrence Utility Service Board award the bid for Lift Station 19 Project to Evans Development Company, Inc., d.b.a. EDCO in the amount of \$1,438,000.00. Mr. Tekippe made a motion to award the bid to EDCO and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall then asked the Board for a recommendation to remove \$1,324.36 worth of charges at 9353 Kingsboro Court. Ms. Annie Green, who resides at said residence, stated that she had all three of her toilets fixed. She also hired a company to inspect for a leak, which cost her \$250.00. The company found no leaks. Ms. Retmier informed the Board that the customer currently owes \$1,837.33. Mr. Parnell moved to reduce the bill by fifty percent (making it \$918.67), deduct \$250.00 (making it \$668.67) and a penalty of \$89.77 (making it \$578.90) and have customer sign a payment agreement to pay off \$578.90 over the course of twelve months (adding an additional \$48.25 to her normal monthly bills) and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

New Business:

1. Mr. Hall requested a motion for approval of the annual report of the Identify Theft Protection Plan. Following discussion, Mr. Parnell made a motion for approval and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.
2. Mr. Hall requested a motion for approval of SRF Disbursement Request Form #67 from Graves Plumbing Company, Inc. for \$96,077.00. Mr. Parnell made a motion for approval and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.
3. Mr. Hall requested a motion for approval of SRF Disbursement Request Form #68 from Wessler Engineering for \$34,891.00. Following discussion, Mr. Tekippe made a motion for approval and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

4. Mr. Hall requested a motion for acceptance of water and sanitary sewer infrastructure for The Residences at Lawrence Village, Section 3. Following discussion, Mr. Parnell moved for acceptance and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.
5. Mr. Hall requested a motion for acceptance of waiver of connection charges for an easement at 5362 North Carroll Road. Following discussion, Mr. Parnell moved for acceptance and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.
6. Mr. Hall requested a motion for acceptance of easements at 12430 East 62nd Street, 5410 North Carroll Road and 12418 East 62nd Street. Mr. Gingles moved for acceptance and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.
7. Mr. Hall requested a motion for approval of Pay App 2 from Miller Pipeline for Lawrence Trades District Project for \$40,505.16. Following discussion, Mr. Tekippe made motion for approval and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested a motion for a sanitary sewer adjustment at 6626 North Carroll Road in the amount of \$820.37 due to a service line leak. Following discussion, Mr. Parnell made a motion to approve the adjustment and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: Ms. Aletha Dunston, Executive Director of the Fort Harrison Reuse Authority introduced herself to the Board and thanked them for approving the water and sanitary sewer infrastructure for The Residences at Lawrence Village.

There being no further business to come before the Board, Mr. Tekippe moved to adjourn the meeting and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0. The meeting ended at 6:05 p.m.

Steven Hall, President

Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.