

**CITY OF LAWRENCE
UTILITY SERVICE BOARD
APRIL 23, 2019 – 5:30 PM
Regular Meeting
George Keller Public Assembly Room**

Members Present: Tracy Boyd, Terry Gingles, Steven Hall, David Parnell and Dale Tekippe
Also Present: Legal Counsel Ashley Hopper and USB Recording Secretary Tina Whitcomb
Staff Present: Controller Jason Fenwick, Utility Superintendent Scott Salsbery and Manager Cathy Retmier

President Hall called the meeting to order at 5:30 p.m. and announced a quorum.

Mr. Hall asked for a motion to approve the Minutes from April 9, 2019. Mr. Parnell moved to approve the Minutes and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Hall presented the payment of Claims in the amount of \$530,129.79 and the Payroll Voucher in the amount of \$106,882.17. Mr. Parnell moved to approve the claims and payroll voucher and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0.

Superintendent's Report: Mr. Hall asked Mr. Salsbery to give the Superintendent's Report. Mr. Salsbery referenced the on-going projects as stated in his report.

Public Hearing – 2019 OCRA Sanitary Sewer Grant: Mr. Hall requested a motion to suspend the regular meeting for the advertised Public Hearing regarding the 2019 OCRA Sanitary Sewer Grant. Mr. Tekippe moved to approve the motion and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0. The public hearing was then open.

Amy Miller with Cornerstone Grant Management provided the grant's purpose, process and timelines information. Karen Saavedra with American Structurepoint gave a power point presentation regarding the scope and technical aspects of the project. Mr. Tekippe made a motion to close the public hearing and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Mr. Parnell made a motion to move forward with the regular meeting and Mr. Tekippe seconded the motion. The motion was unanimously approved by a vote of 5-0.

Old Business: There were none.

New Business: Mr. Hall requested a motion for approval of SRF Disbursement Request Form #69 from Graves Plumbing Company, Inc. for \$21,721.00. Mr. Tekippe made a motion for approval and Mr. Parnell seconded the motion. The motion was unanimously approved by a vote of 5-0.

Account Adjustments: Mr. Hall requested a motion for a sanitary sewer adjustment at 7768 Sparrows Point Court in the amount of \$327.54 due to a busted water line. Mr. Parnell made a motion to approve the adjustment and Mr. Gingles seconded the motion. The motion was unanimously approved by a vote of 5-0.

Remonstrations of Ratepayer Dispute Regarding Disconnect Notice: There were none.

Citizen Comments: There were none.

There being no further business to come before the Board, Mr. Tekippe moved to adjourn the meeting and Ms. Boyd seconded the motion. The motion was unanimously approved by a vote of 5-0. The meeting ended at 5:55 p.m.

Steven Hall, President

Tina Whitcomb, Recording Secretary

These Minutes are not intended to be verbatim. They are a summary of discussions held, except for motions.